

May 15, 2022

## Dear Lincoln Information Volunteers:

Thank you for assisting your association at FMCA's 105<sup>th</sup> International Convention presented by Blue Ox. Enclosed is your volunteer identification card. Please display on the inside of your motorhome windshield on the driver's side without obstructing the driver's view. **Display the identification card and the date of entry credential you received with your confirmation materials.** 

Information volunteers should enter the grounds between 8:00 a.m. and 4:00 p.m. on Monday, August 22. Please follow the directions included in your confirmation packet. If you wish to park next to your friends who are also volunteering, please arrive together.

There will be a meeting of all Information volunteers at 10:00 a.m. on Tuesday, August 23, in Lancaster Room, Seminar 8. You will receive your volunteer ribbon, pin, and hat at the meeting. Guidelines to assist you in performing your duties are on the other side of this letter.

There will be a volunteer appreciation at evening entertainment on Friday, August 26, 2022. Please wear your hat or visor to evening entertainment.

Thank you for your participation. We are looking forward to working with you in Lincoln.

Sincerely,

Barbara Feiler Events Manager

Enc: Volunteer credential, Guidelines

cc: Convention File; Doug Uhlenbrock, Director of Events; Julia Chesnut, Volunteer Coordinator

## **GUIDELINES FOR INFORMATION VOLUNTEERS**

## FMCA'S 105<sup>th</sup> International Convention presented by Blue Ox Lincoln, Nebraska

Thank you very much for donating your time and energy to assist with the Information Center at the Lincoln International Convention. Information volunteers will be working at the Information Center located in the Exhibit Hall.

Following is a list of Information Center duties volunteers will perform:

- Wednesday, Day 1, is the busiest in the Information Center. Plan to be scheduled.
- Answer a lot of questions. Volunteers should be familiar with the convention program, the FMCA App, and the areas where the convention activities are held. To get familiarized with the grounds, you are encouraged to attend the Mentor's Meeting 8:00 a.m. on Tuesday, August 23, in Pavilion 4, Seminar 6. Not mandatory.
- Assist with distributing members' mail, package, T-Shirts, Welcome Bags, and Magic Mile swag.
- Assist in signing members up for craft /games/educational classes.
- Assist as needed with long lines forming at the FMCA Information desk. Ask if there is a question you may be able to answer that does not require a computer.
- Help as needed with keeping the area litter-free and organized.
- Assist with a Quilt hanging on Wednesday, if needed. Quilt removal on Saturday if needed.

All volunteers are asked to help provide a safe environment for convention attendees by immediately reporting any unsafe conditions to the FMCA Safety Team, FMCA Security, Executive Board Members, or national office staff.

Captain: Cathy Good, F284404

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THANKS ... AND HAVE FUN!