



# Certificate of Insurance Submission

As part of your contract for exhibit space, Exhibitor will maintain, at its sole expense, comprehensive general liability insurance covering bodily injury and death to persons and property damage with minimum per occurrence limits of \$1,000,000, workers compensation and employer's liability insurance covering all those engaged by Exhibitor to provide services on its behalf, and adequate casualty property coverage for its own property. The general liability policy will name FRVA as an additional insured and must be in force during the full term of the Show, including move-in and move-out days. Exhibitor must provide FRVA with a Certificate of Insurance (COI) confirming that all of these requirements are in place prior to July 12, 2025.

**Once provided, the COI will be kept on file at FRVA to be used for upcoming events and/or area rallies until its expiration date.**

**Attach this sheet to your COI and return it to FRVA. FRVA must have a COI on file before you will be permitted to set up your display. This includes all dealers and distributors working within their respective manufacturers' display spaces. NO EXCEPTIONS will be made regarding a valid COI.**

Certificate of Insurance sent to FRVA: \_\_\_\_\_

DATE

Commercial Membership #

Company Name

Booth Number(s)

Insurance Company forwarding certificate

Phone number of Insurance Company