

EXECUTIVE BOARD MEETING MINUTES

A regular meeting of the Executive Board of the Family RV Association was held on Saturday, June 27, 2026, in Sedalia, Missouri, and by Teleconference. The National President and National Secretary were both present. National President Paul Mitchell called the meeting to order at 9:00 a.m. Central Time. A quorum was established.

Members present:

Paul Mitchell	National President
Bob Weithofer	National Vice President
Glenda Milner	National Secretary
Ken Lewis	National Treasurer
Gary Lyons	Eastern Area President
Wayne Cernie	Rocky Mountain Area President
Julia Chesnut	Midwest Area President
Bill Dees	Southeast Area President
Dianna Huff	South Central Area President
Dick Lowman	International Area President
James McDaniel	Western Area President
Bill Newton	Northeast Area President
Barbara Schleuse	Northwest Area President
Kevin Watters	Great Lakes Area President
Gary Milner	Immediate Past National President (non-voting member)

Staff present:

Allen Evans	IT Director
Penny Gortemiller	Director of Chapters and Governance
Danielle Powell	Chapter Services Assistant
Doug Uhlenbrock	Executive Director

National President Paul Mitchell called on Bill Dees for the invocation. Ken Lewis led the Pledge of Allegiance to the Flag of the United States of America.

National Secretary Glenda Milner reported the minutes of the Executive Board meeting held on April 24, 2026, were approved by the Executive Board via email. The minutes were approved as distributed.

President Mitchell called on Treasurer Ken Lewis for the Treasurer's Report (Attachment #1).

Treasurer Ken Lewis reported on the banking accounts noting that the US Bank checking account balance is \$344,159.28; the Fides Investment/deferred dues account balance is \$5,155,711.77; the US Bank Trust Account has \$534,310.43, for a total of \$5,690,022.20.

Ken reported the hiring of an outside firm to assist the accounting department with a comprehensive accounting cleanup with several goals: Bank Account Reconciliations; Investment Account Reconciliations; Intercompany Account Reconciliations; and Fixed Asset Review and Reconciliation. The tax filing is due on July 15 for FMC, Inc and August 15 for FMCA. He also reported that FRVA was notified by the IRS of an additional \$282.41 owed for last Fiscal Year 2024 tax filing. Ken also mentioned the securities backed line of credit to provide financing renovations of the Round Bottom Road property. The proceeds from the sale of the Clough Pike building will pay off the loan.

President Mitchell accepted the Treasurer's report for file and called on Bill Newton for the Audit Committee's report (Attachment #2.)

Chairman Bill Newton reported that the Audit Committee met on May 28, 2026, and moved to approve waiving the requirement to conduct an audit of the FY-25 FRVA financials due to incorrect recording of revenue and the computer linkage to revenue being disrupted during the implementation of a new office software suite during the year. The motion was seconded and discussion followed.

It was explained that this motion means we are deferring the audit for the 2025 fiscal year. There is no way to accomplish the audit currently. Paul reported that he notified the Governing Board with a letter dated June 15, 2026 (Attachment #3).

The motion carried unanimously.

Bill Newton moved that the Audit Committee recommend to the Policy and Procedure Committee to reevaluate the requirement for the Audit Committee chairman to be an Executive Board member in Policy and Procedure #4013. The motion was seconded.

Treasurer Ken Lewis noted that there are very talented individuals on the Finance Committee who are well versed in the requirements of an Audit Committee. They are highly qualified to be the chairman but are ineligible due to the policy.

Bob Weithofer moved to amend the motion to state "any voting member of the Audit Committee would be eligible to be selected as the chairman." The amendment was seconded and carried unanimously.

The amended motion carried.

Bill Newton moved that the Audit Committee recommend a change to Policy and Procedure #2008, Audits and Reports, to add the choice of either an audit or a financial review. The motion was seconded and discussion followed.

The Audit Committee discussed this topic in detail during their meeting. One of the Audit Committee members is a full-time CPA and informed the Audit Committee that there is no legal requirement to conduct an audit. Ken noted that we have a P&P that states we shall do an audit. Ken went on to explain the difference between an audit, a review, and a compilation.

Several topics about accounting and financial status were discussed. They also discussed the accounting firm being bought out by a foreign company. Paul recognized the effort Ken Lewis has made regarding FRVA's financial status and staying on top of expenses.

The motion carried unanimously.

President Mitchell called on Bob Weithofer for an update on the building consolidation.

Bob Weithofer introduced Clay Brock, Facilities Consolidation Committee member, and noted that the residential property on Clough Pike was under contract. Bob noted that the parking lot and property are on two separate parcels. The Round Bottom Road floor plan was discussed and reviewed in some detail. A design firm has been hired to work to develop a plan to accommodate the employees. He noted several of the walls will remain in place. He noted that the front of the building will be designed to look more like a lodge or something similar. Bob also noted that the Executive Director will be assigning workspace, and the committee will not be doing that. A studio will be added for Facebook Live recordings as well as any audio recordings that may need to be made. Bob noted that we don't need to relocate any of the current electrical panels. The building's exterior was discussed, and Bob added that the doors and windows would be upgraded. Bob also discussed replacing some of the asphalt campsites with poured concrete sites. Bob also noted that from a safety standpoint, the campground may be closed during the renovation period. Bob also noted that during the renovation, the staff currently located at the Round Bottom Road property would be relocated to the Clough Pike location. Bob commented that the existing equipment and furniture would be used if possible; however, replacement is not out of the question, including the lighting.

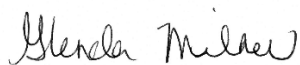
Clay addressed several questions regarding the timing of the project, budgetary considerations, firewalls, fire suppression, mechanicals, colors, carpeting, etc.

A question was raised regarding a full-time call center. It was noted that if a full-time call center is needed, it would mean adding a bay at the back of the building.

President Mitchell thanked Bob and Clay for addressing the Board and keeping them updated.

President Mitchell reviewed the area rally dates handout and asked for any additional dates to add to the calendar. He mentioned that for future International Conventions, he would like to start on Thursday and end on Sunday. Paul asked that any future dates be added to the calendar for planning purposes. Dianna Huff added the tentative dates of August 22-24, 2027, in Shawnee, Oklahoma, for the South Central Area Rally.

The meeting was adjourned at 10:09 a.m.



Glenda Milner
National Secretary



Paul Mitchell
National President

Treasurer's Report
EB Meeting of June 27, 2026

Today's US Bank checking account balance

- \$344,159.28

Investment/deferred dues account

- Fides \$5,155,711.77
- US Bank Trust Account \$534,310.43
- Total \$5,690,022.20

Budget and Financial Reporting

We have hired an outside firm, Supporting Strategies, a financial services corporation to assist our accounting department with a comprehensive accounting cleanup with the following goals:

- Bank Account Reconciliations - Reconcile all bank accounts to the general ledger.
- Investment Account Reconciliations - Reconcile investment account balances to custodian statements. Verify investment activity, including purchases, sales, dividends, interest, and unrealized gains/losses.
- Intercompany Account Reconciliations - Analyze all balances and transactions between the nonprofit and for-profit entities. Reconcile reciprocal balances and identify discrepancies. Research historical transactions as needed to establish supportable balances.
- Fixed Asset Review and Reconciliation - Reconcile fixed asset balances to supporting records. Review additions, disposals, and depreciation activity. Validate asset classifications and accumulated depreciation balances. Develop or update fixed asset schedules to support future reporting and tax compliance.

All of these services are contracted to be completed June 30th at a fixed rate fee of \$12,500 due upon completion.

Our tax filing is due on July 15th for FMC, Inc. and August 15th for FMCA. We will be sending financials to UHY, our auditing firm this week.

We just received a certified letter from the IRS that we owed an additional \$282.41 for our FY-24 tax filing which UHY/Flynn & Company prepared for us last year. This is an example of why we are aggressively seeking a different firm to prepare next year's financial review and preparation of taxes.

Not sure if I have covered it with the Board but we have positioned ourselves to obtain a securities backed line of credit (SBLOC) which would provide us with a line of credit of approximately \$3.1M at prime (6.75% minus 0.5%). This LOC will be used to finance the renovation of the Round Bottom property. Proceeds from the sale of Clough Pike will pay off the LOC.

Our finances are still a challenge but the Accounting Department is encouraged by the day to day improvements.

Ken Lewis
National Treasurer

**Audit Committee (FRVA)
Report to the Executive Board
June 27, 2026**

A meeting of the Audit Committee of Family RV Association was held on May 28, 2026, via Teams conference and in Cincinnati, Ohio. The committee is forwarding the following recommendations to the Executive Board:

1. The Audit Committee recommends waiving the requirement to conduct an audit of the FY-25 FRVA financials due to incorrect recording of revenue and the computer linkage to revenue being disrupted during the implementation of a new office software suite during the year.
2. The Audit Committee reached a consensus to recommend to the Policy and Procedure Committee to reevaluate the requirement for the Audit Committee chairman to be an Executive Board member in Policy and Procedure #4013.
3. The Audit Committee reached a consensus to recommend a change to Policy and Procedure #2008, Audits and Reports, to add the choice of either an audit or a financial review.



FMCA is now **Family RV Association** —
same great RV community, bold new direction!



June 15, 2026

Dear Governing Board members,

With the switchover to our new computer system in July of 2025, daily entry of accounting details into our financial software system ceased. As you know, FRVA's fiscal year runs from October 1 to September 30, but because we do not have complete financial information from that period, we are unable to close the books for 2025. We are in the process of retrieving and adding that information into our system and anticipate that the work will be completed soon so that the books can be closed.

As a result, it was not possible to complete an audit for fiscal year 2025. I made the decision to recommend to the Audit Committee that we forgo the audit for fiscal year 2025. I assure you that the funds have been collected.

The Audit Committee received my recommendation during their recent meeting, at which time they proposed to the Executive Board that the audit for the 2025 fiscal year be waived. The reason for doing so is that it's too late in the year to have an audit done and the primary focus should be to have our 2025 taxes finalized and submitted. *The Executive Board will consider this action at their first meeting in Sedalia.* We will have an audit performed for the 2026 fiscal year.

We will be back on track shortly, and I can assure you the Executive Board is making the best decisions to move the Association forward in a positive manner. During this process, we discovered a few items that will need to be revised in our policies and procedures.

We wish you a safe travel season and are looking forward to seeing many of you in Sedalia.

Sincerely,

Paul G. Mitchell
FRVA National President

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8291 Clough Pike • Cincinnati, Ohio 45244 | 800-543-3622 • 513-474-3622 **tel** | 513-474-2332 **fax**