

## EXECUTIVE BOARD MEETING MINUTES

A regular meeting of the Executive Board of the Family RV Association was held on Saturday, July 19, 2025, in Gillette, Wyoming. The National President and National Secretary were both present. National President Paul Mitchell called the meeting to order at 2:30 p.m. Mountain time.

### Members present:

Paul Mitchell	National President
Bob Weithofer	National Vice President
Glenda Milner	National Secretary
Ken Lewis	National Treasurer
Wayne Cernie	Rocky Mountain Area President
Julia Chesnut	Midwest Area President
Bill Dees	Southeast Area President
Dianna Huff	South Central Area President
Dick Lowman	International Area President
James McDaniel	Western Area President
Bill Newton	Northeast Area President
Barbara Schleuse	Northwest Area President
Gary Milner	Immediate Past National President (non-voting member)

### Members via Zoom:

Gary Lyons	Eastern Area President
Kevin Watters	Great Lakes Area President

### Staff present:

Brian Bacik	Controller
Penny Gortemiller	Director of Chapters and Governance
Sherry Light	Director of Membership
Danielle Powell	Chapter Services Assistant
Jason Wrenn	Tech Connect+ Support Manager

National President Paul Mitchell informed the board that in accordance with corporation requirements, Family Motor Coach Association (DBA Family RV Association) and its subsidiary, Family Motor Coaching, Inc., must meet to adopt resolutions for the ensuing year. He stated that these resolutions are to establish bank accounts, signatures for those accounts, and other miscellaneous resolutions as may be necessary. He noted that Family RV Association is a not-for-profit corporation in the state of Ohio and is defined as a social club exempt from federal income tax under the IRS code Section 501(c)(7).

Family Motor Coaching, Inc. is a wholly owned subsidiary of Family RV Association that is a for-profit corporation and subject to being taxed as such. Family Motor Coaching, Inc.'s main activities are publishing a magazine, sponsoring International Conventions, and offering technology solutions via Tech Connect+. The voting members of the Executive Board also serve as the Board of Directors of Family Motor Coaching, Inc.

***Bill Dees moved to approve resolutions one through five as follows. The motion was seconded.***

- ***To establish a checking account, credit card deposits, money market account, and payroll account with U.S. Bank.***

***To establish signatures on the checking account, that being National President (Paul Mitchell); National Treasurer (Ken Lewis); Director of Communications (Pamela Kay); Director of Chapters and Governance (Penny Gortemiller); Director of Events (Doug Uhlenbrock); Editor (Robbin Gould); and Commercial Records Coordinator (Bridget Lynn). Two signatures are required on amounts over \$5,000.***

***To establish the investment firm with Corient Wealth Management.***

***To establish signatures on the investment account, that being National President (Paul Mitchell); National Treasurer (Ken Lewis); and Controller (Brian Bacik).***

***To establish signatures on the convention account, that being National Treasurer (Ken Lewis); National Vice President (Bob Weithofer); Director of Chapters and Governance (Penny Gortemiller); and Controller (Brian Bacik).***

***The motion was carried.***

***Dianna Huff moved to establish signatures on notes, that being the President (Paul Mitchell); Vice President (Bob Weithofer); Secretary (Glenda Milner); and Treasurer (Ken Lewis.) Two signatures are required. The motion was seconded and carried.***

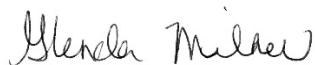
***James McDaniel moved to establish legal counsel to be named by the President (Paul Mitchell) as necessary. The motion was seconded and carried.***

***Bill Dees moved to establish accounting firms other than the auditing firm to be named by the President (Paul Mitchell) as necessary. The motion was seconded and carried.***

***Ken Lewis moved to establish a Parliamentarian to be named by the President (Paul Mitchell) as necessary. The motion was seconded and carried.***

Under new business the Executive Board conducted the election of the FRVA Review Council. The results of that election are as follows: Chairman, Harry Hentschel; Committee members, Kendra Gould, Mike Neighbors, Jerry Work, and Bob Heans.

The meeting was adjourned at 3:04 p.m.



Glenda Milner  
National Secretary



Paul Mitchell  
National President