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June 12, 2025

TO: MEMBERS OF THE GOVERNING BOARD

RE: GOVERNING BOARD MEETING – **Wednesday, July 16, 2025** - Gillette, Wyoming
Arrive on Monday, July 14, Training session July 15

GOVERNING BOARD MEETING

You are hereby notified that the Governing Board will convene at 9:00 a.m., Wednesday, July 16, 2025, at Family RV Association's 111th International Convention and RV Expo in Gillette, Wyoming. The meeting will be held in the Heritage Center Theater.

Registration begins at 7:30 a.m. We ask that you come no later than 8:30 a.m. to check in with the FRVA Review Council. This will provide ample opportunity to be seated by the time the meeting begins. Check-in will occur by **CHAPTER NAME**.

When arriving for the Governing Board Meeting, you will see four lines: The first line will be for **Chapter names A – D and Executive Board**; the second line will be for **Chapter names E – L**; the third line will be for **Chapter names M – R**; and the fourth line will be for **Chapter names S – Z and Invited Guests**. *You will pick up a Governing Board booklet at the Information Center in Wyoming Center when you arrive in Gillette. Please remember to bring your Governing Board booklet to this meeting.*

GOVERNING BOARD LUNCHEON

A luncheon will begin at 12:00 p.m. on Wednesday, July 16, in Energy Hall, for all National Directors, Alternate National Directors, Temporary Delegates, and Invited Guests. You must have a lunch ticket to receive a lunch. No exceptions. You will be given your lunch ticket when you arrive for the meeting.

We have a tentative schedule included in this notice for the Governing Board activities surrounding the convention. Please check the convention program or the convention app to confirm these activities.

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8291 Clough Pike • Cincinnati, Ohio 45244 | 800-543-3622 • 513-474-3622 **tel** | 513-474-2332 **fax**

Monday, July 14, 2025

Governing Board arrival day

Area caucuses are from 4:00 p.m. to 5:00 p.m. Please check the program or app for your meeting time and locations. *We are not mailing Governing Board booklets. Please pick up your book at the Information Center when you arrive in Gillette.*

Tuesday, July 15, 2025

9:00 a.m. National Directors' Briefing, Heritage Center Theater
10:00 a.m. National Directors' Workshop, Heritage Center Theater
1:00 p.m. Candidates' Forum, Heritage Center Theater
1:00 p.m. Chapter Fair set up, Heritage Center lobby area
2:00 p.m. First-Time Attendees, Heritage Center
2:45 p.m. Chapter Fair, Heritage Center lobby area

Wednesday, July 16, 2025

7:30 a.m. Governing Board Registration will begin, Heritage Center South Entrance

9:00 a.m. Meeting in Heritage Center Theater

AREA CAUCUSES

Area Caucuses are scheduled on Monday, July 11, from 4:00 p.m. to 5:00 p.m. Please check the program for times and locations. This is your opportunity to discuss Governing Board items with other representatives from chapters in your area.

NATIONAL DIRECTOR AND CHAPTER DELEGATE'S WORKSHOP

Immediately following the National Directors' Briefing on Tuesday, July 15, in the Heritage Center Theater, there will be a workshop for all voting delegates in the same location. This workshop is scheduled to answer specific questions you may have prior to the meeting itself. You will not be restricted by a time limit. **We ask that all voting delegates registered for Gillette attend this session.**

PARKING ON THE GROUNDS

We suggest that all National Directors, Alternate National Directors, and Chapter Temporary Delegates who would like to attend the Area Caucuses, National Directors' Briefing, and Governing Board Workshop arrive on the grounds on Monday, July 14. *If you do not have an arrival date of July 14, or earlier, please call the Events Dept. at (800) 543-3622 to confirm your arrival day.*

Your **Convention Confirmation Packet** will be available at Will Call beginning Saturday, July 12, 2025. **Your Governing Board Meeting packet can be picked up at the Information Center.** When you arrive at the convention site, please advise the Parking Team that you are with the Governing Board. They will direct you to the appropriate location.

Governing Board participants can get transportation from the parking areas to the Heritage Center Theater, on Tuesday and Wednesday, or they can drive their personal vehicles and park in Lots G1. Do not park in Lots G2, G3 or D. These lots are set aside for event exhibitors.

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We hope you have a safe trip to and from Gillette, and we look forward to seeing you on Tuesday, July 15, for the pre-meeting activities and at the Governing Board Meeting on Wednesday, July 16. We appreciate your time and effort serving Family RV Association and your chapter. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Pamela Richard".

Pamela Richard
National Secretary

A handwritten signature in cursive script that reads "Paul Mitchell".

Paul Mitchell
National President