



GOVERNING BOARD MEETING

Wednesday, July 16, 2025
Gillette, Wyoming



Rock & Roll
HIGH SCHOOL

Please bring
this booklet
to the meeting!



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**Proposed Standing Rules
Governing Board Meeting
Gillette, Wyoming
July 16, 2025**

- RULE #1 The sequence of the agenda may be adjusted by the Chair for conservation of time as necessary to facilitate meeting business.
- RULE #2 National Officers, Immediate Past President, National Directors, Alternate National Directors, Temporary Delegates, and other invited guests of the Chair shall be seated in their designated area. Observers and visitors will be seated in the visitors' area.
- RULE #3 Voting credentials shall be issued to National Officers and to each National Director, or in his/her absence, the Alternate National Director, or a duly elected temporary delegate representing a chapter. These credentials are to be used for vote counting.
- RULE #4 Reading of the minutes of the previous meeting will be waived unless there is objection that is confirmed by a majority vote. The Executive Board has been appointed to approve the minutes of this Governing Board meeting.
- RULE #5 A motion regularly made and seconded must be stated by the Chair before any action will be in order, and the motion is to be submitted in writing by its mover. Motions made by committees do not require a second.
- RULE #6 A member wishing to speak shall proceed to the microphone and, after being recognized by the Chair, announce his/her name and the chapter represented, and membership number. The member shall be prepared to speak immediately on the pending business.
- RULE #7 A member shall speak no more than two times on any question and not more than two minutes each time. Every member shall have the opportunity to speak once on an issue before a member can speak the second time.
- RULE #8 The Chair shall not recognize a "Call for the Question" during the first 10 minutes of discussion on any motion. However, in the absence of opposing views, the Chair can recognize a "call for the question" sooner.
- RULE #9 The Chair shall state every question properly put to the Board and shall state what an affirmative vote means and what a negative vote means, and before putting the question to vote may say, "Are you ready to vote?" After waiting for a reasonable time, the Chair shall put the question to vote. The Chair shall announce the results of the vote.

- RULE #10 Voting will be done by voting credentials, rising vote, or by written ballot. All results will be announced.
- RULE #11 All members are requested to remain on the floor during voting.
- RULE #12 Any National Director wishing to leave the floor during the session is requested to advise the Alternate National Director, if any, so that the Alternate National Director would be entitled to vote in his/her absence.
- RULE #13 Any member using objectionable language shall be called to order by the Chair, and if the member persists, he/she shall have his/her time to the pending question revoked and his/her remarks stricken from the records and be removed from the room. The removed member shall be replaced by the Alternate National Director if available.
- RULE #14 These Standing Rules may be altered or amended by simple majority affirmative vote of the members present prior to adoption by the Governing Board and may be amended later by a 2/3 vote.
- RULE #15 The Chair grants permission for invited guests of the Chair who are seated in the Governing Board section to address the Governing Board without prior notification.
- RULE #16 The meeting shall be adjourned no later than 5:00 p.m. except by motion approved by majority vote of those present.
- RULE #17 All reports shall be automatically filed upon completion of their presentation to the Governing Board. Items in reports that require a vote by the Governing Board shall be voted on separately or combined and voted on at the end of the report.
- RULE #18 All cellular telephones and any other personal communication devices should be set to silent mode or turned off so as not to disrupt the progress of the meeting. There shall be no telephone conversations on the floor.
- RULE #19 Members who move to call the question must be at the microphone to do so.

Agenda
Governing Board Meeting
Gillette, Wyoming
July 16, 2025

Call to Order
Invocation
Pledge of Allegiance to the Flag of the United States of America
National Anthem (Canada and United States)
Appointment of Executive Board to approve the Minutes
Designate Assistant to the Secretary
Designate FRVA Review Council to serve as Sergeant at Arms
Appointment of Tellers for Counted Voting
Review Council Report on Credentials
Adoption of Standing Rules and Agenda
Introduction of Head Table
Reading of Minutes (see Rule #4)
Treasurer's/Finance Committee Report
Standing Committee Reports
 Constitution and Bylaws Committee
 Convention Committee
 Policy and Procedure Committee
Recess for Lunch
Reconvene after Lunch
Commercial Council Report
Report on Credentials/Review Council Report
Special Committee Reports
 AMS Committee
 Contract Committee
 Education Committee
 Enhancing FRVA Committee
 Executive Director Search Committee
 Governance Committee
 Governmental and Legislative Affairs Committee
 Member Services Committee
 Recruitment and Retention Committee
 Risk Management Committee
 Recognition of Technical Advisory Committee
Executive Board and Board of Directors Actions
National President's Report
Unfinished Business
New Business
 Membership Dues
 Fiscal Year 2026 Proposed Budget
Nominating Committee Report – nomination and election for the office of:
 President
 Senior Vice President
 Secretary
 Treasurer
Report of Area President Elections
Adjournment

**Treasurer's Report
To the Governing Board**

October 1, 2024 to April 30, 2025

The US economic forecast for October 1, 2024 to April 30, 2025 anticipates a slowdown in growth, with the US economy projected to experience a contraction in the first quarter, followed by a full-year growth of 1.7%. Inflation is also expected to rise, and the Fed is likely to maintain a stable target range for the Fed Funds rate throughout 2025. The watchword is uncertainty.

FRVA membership tracks RV purchases: as they go up our membership goes up.

The RV industry is expected to see a modest growth in 2025, with wholesale shipments ranging from 333,400 to 366,800 units, according to the RVIA. This represents a slight increase from the 333,700 units shipped in 2024. The industry is also anticipating continued growth in the travel trailer and fifth-wheel segments. However, economic uncertainties and potential legislative challenges, like a potential ban on diesel-powered motorhomes, could impact sales.

Brett Davis, NIRVC, National Indoor RV Center, CEO, predicts we are at the end of a bad turndown and recommends now is the time to buy.

Finally, he analyzes the motorhome market, suggesting the industry is nearing a cyclical bottom, with current prices offering a favorable buying opportunity compared to recent history and anticipated future price increases. He compares the compounded annual price increase of a specific motorhome model (Newmar Dutchstar 4369) during President Trump's first term with tariffs (3.96%) to the increase during the subsequent administration without broad-based tariffs (9.21%).

- "Motor homes increased 2 and a third times faster under the Biden administration than they did under the Trump administration," suggesting other factors drive motorhome inflation.
- He analyzes the current state of the motorhome market, indicating it is in the final year of a 4-year downturn, with Class A diesel coach sales down 54.2% from their peak. Price increase may be as much as \$40,000.
- He believes the market is nearing a bottom, anticipated in Q1 2026, based on declining sales, stabilizing inventory levels (currently a 6.55-month supply, nearing the normal 6-month supply), and an anticipated price increase for new engines in model year 2027.
- He advises those considering a motorhome purchase to do so within the next year, as prices are relatively favorable and are likely to increase.

The data from this spreadsheet is prepared by the accounting department.

Last year: October 1, 2023 to May 30, 2024, not the same period of time, but a good comparison benchmark.

Revenue was \$5,571,207;

Expenses were \$6,172,960;

Operating Income/loss was \$(601,753);

The change in net assets was \$3,898.

Here is the year-to-date financial information from October 1, 2024 to April 30, 2025.

Revenue was \$ 4,840,892, amount below last year with new rate, old rates and discounts;

Expenses were \$5,195,448, better than last year;

Operating loss was \$(354,559);

Change in net assets \$(757,079).

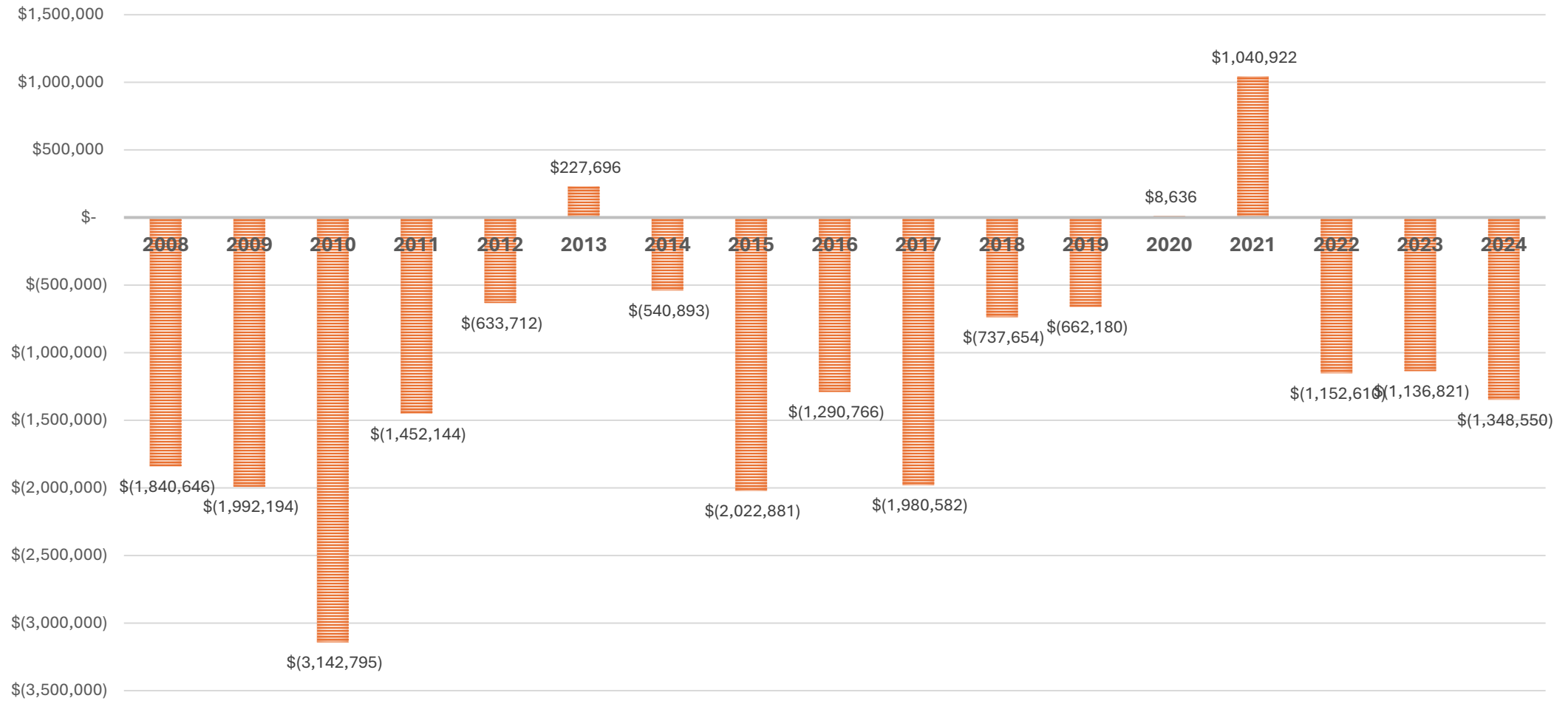
How do we spend your dues?

**** Note****

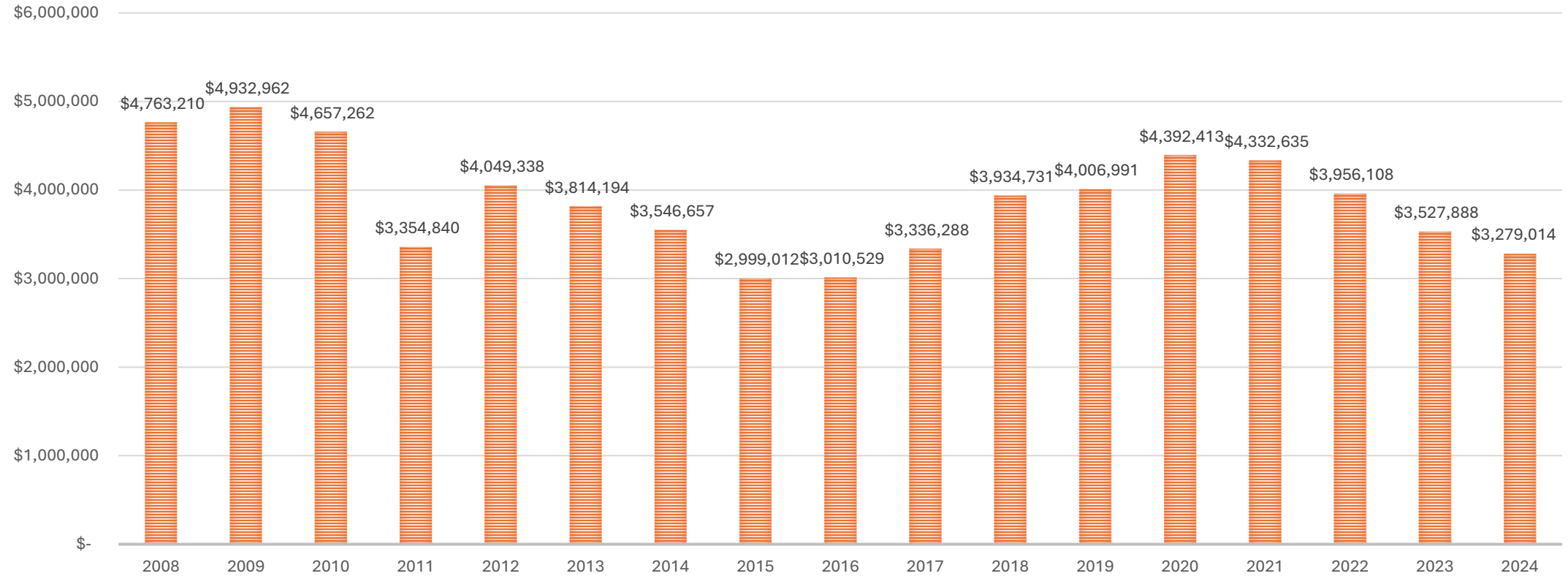
Pie Chart

You will receive an updated pie chart when you arrive for the meeting.

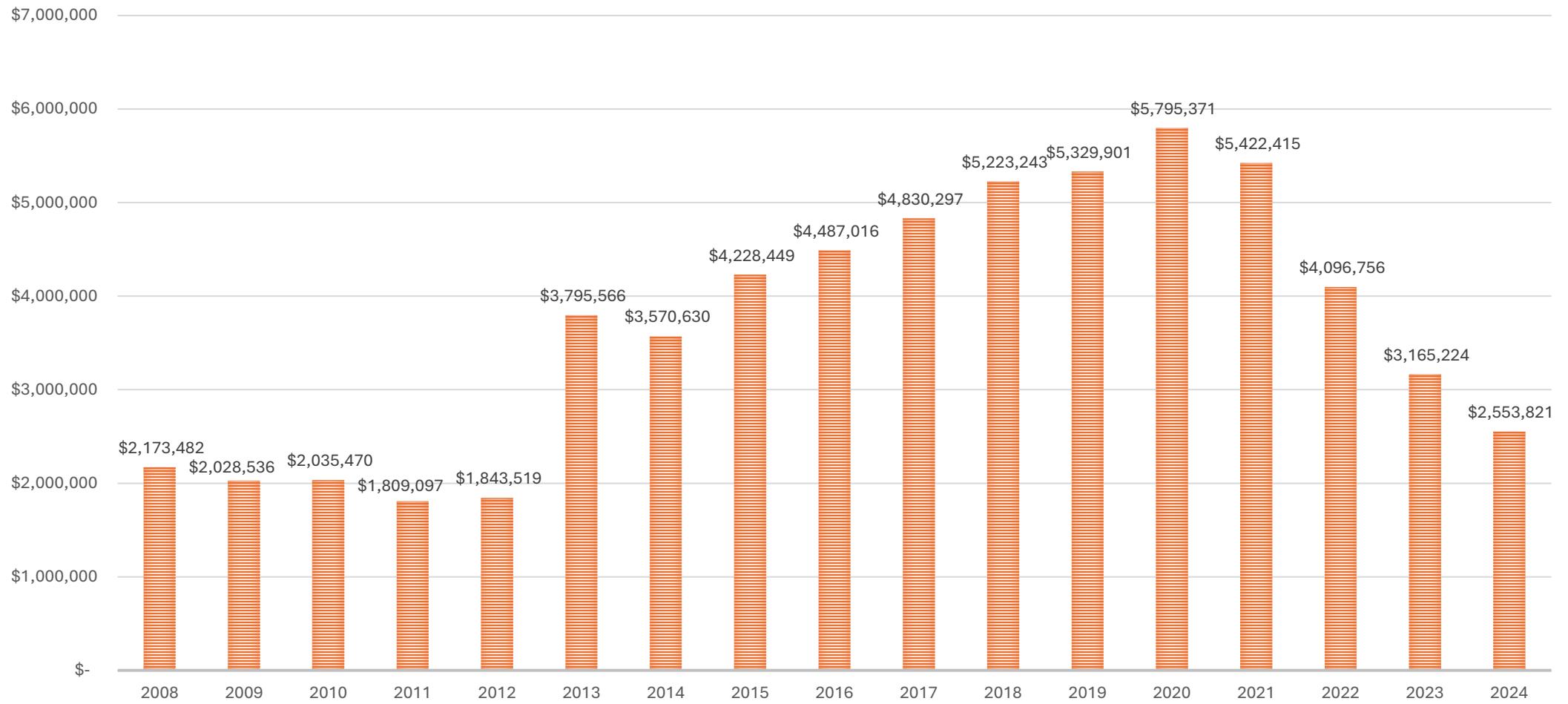
OPERATING INCOME



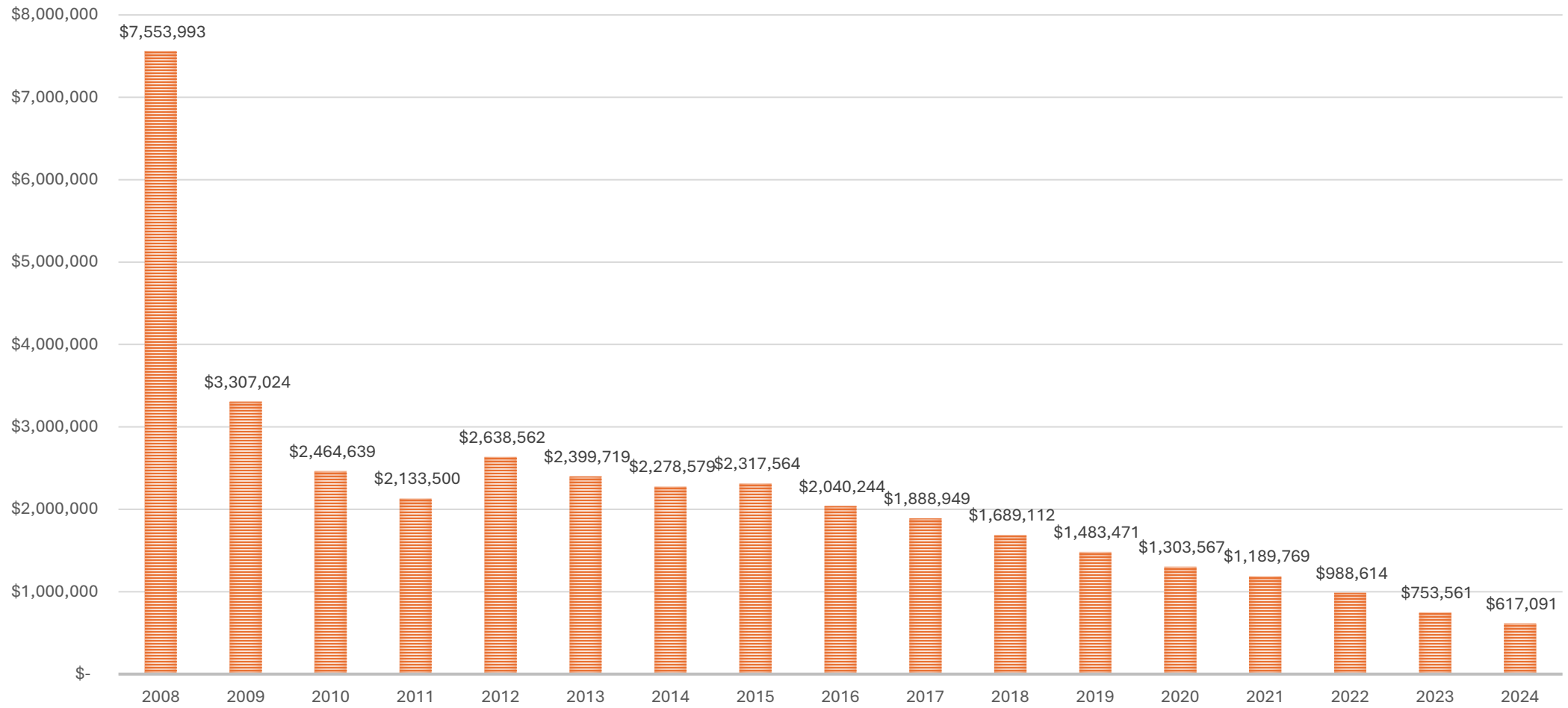
MEMBERSHIP INCOME



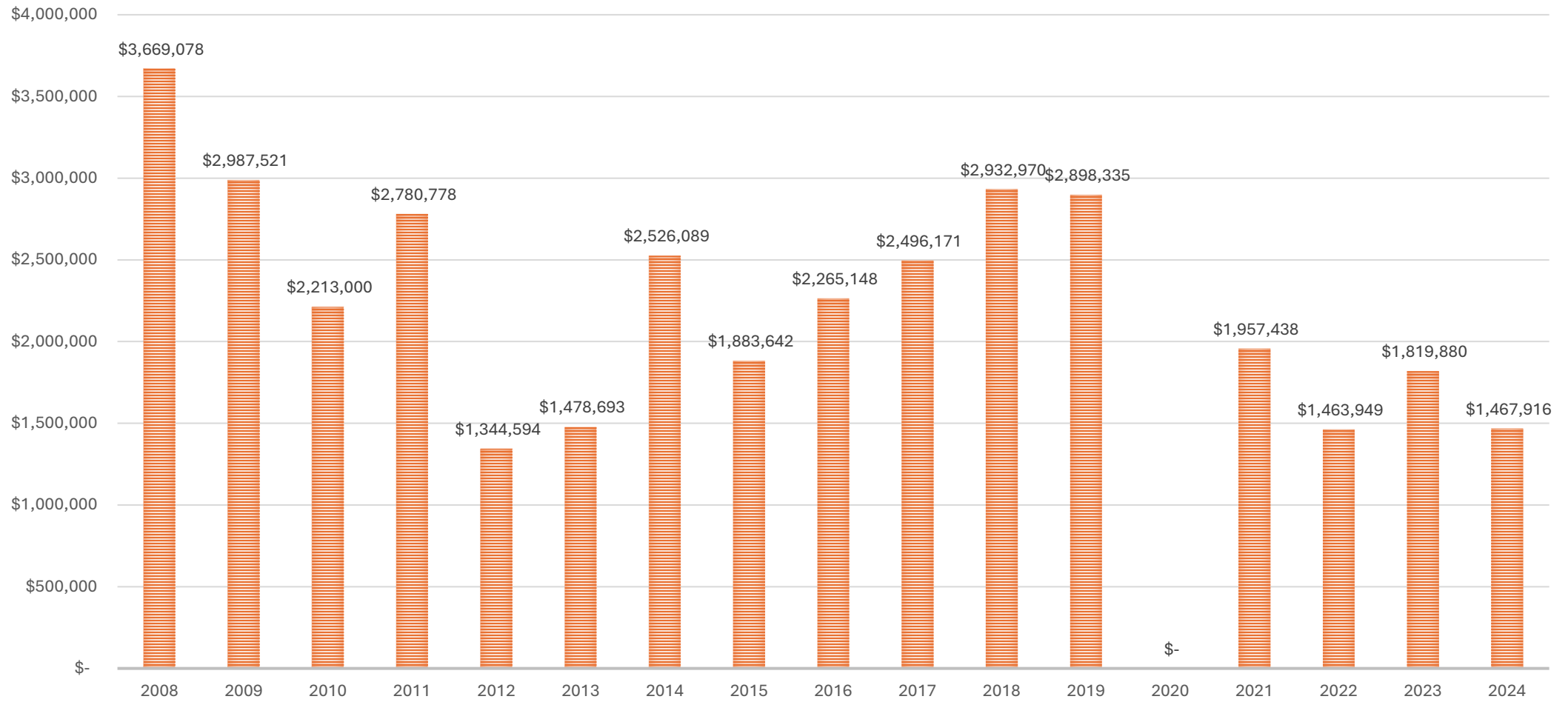
DEFERRED DUES



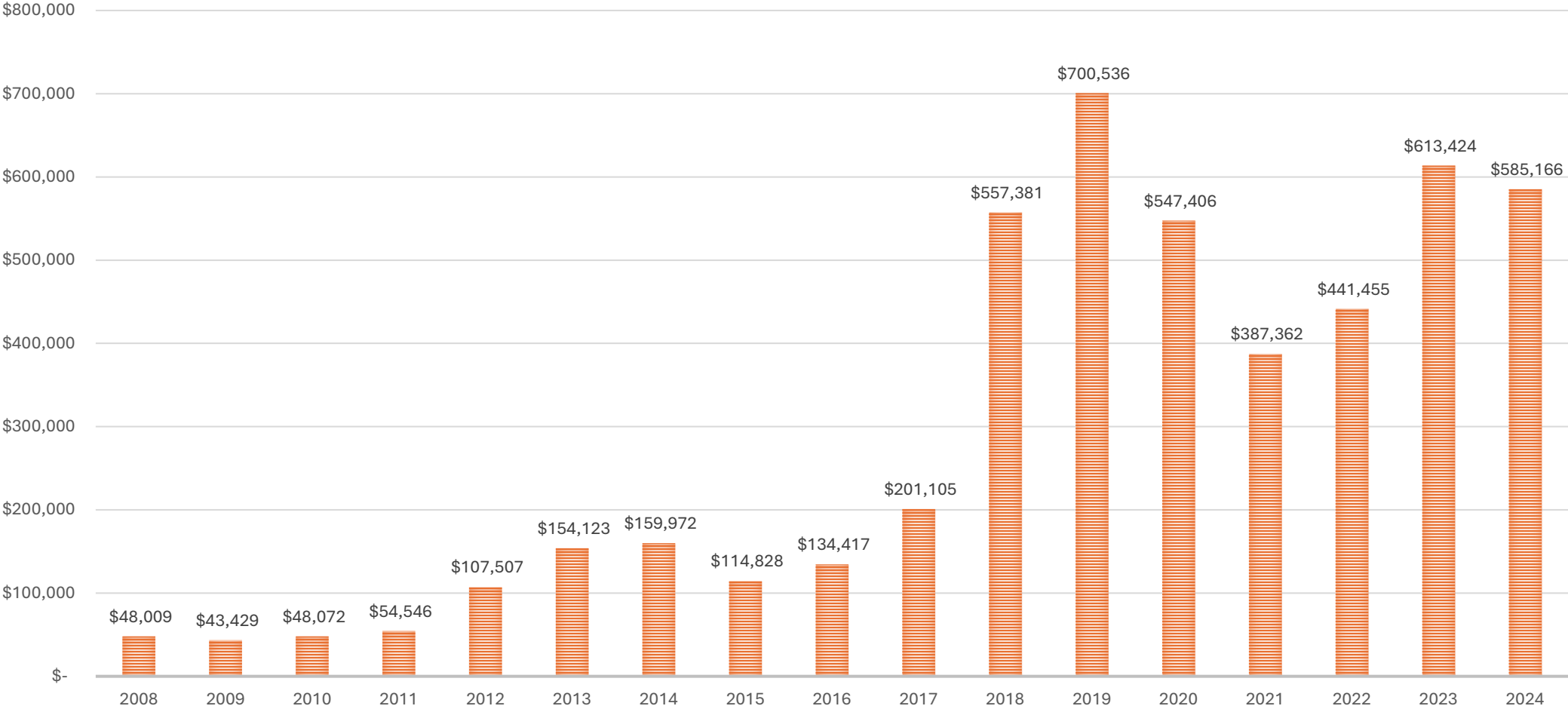
MAGAZINE INCOME



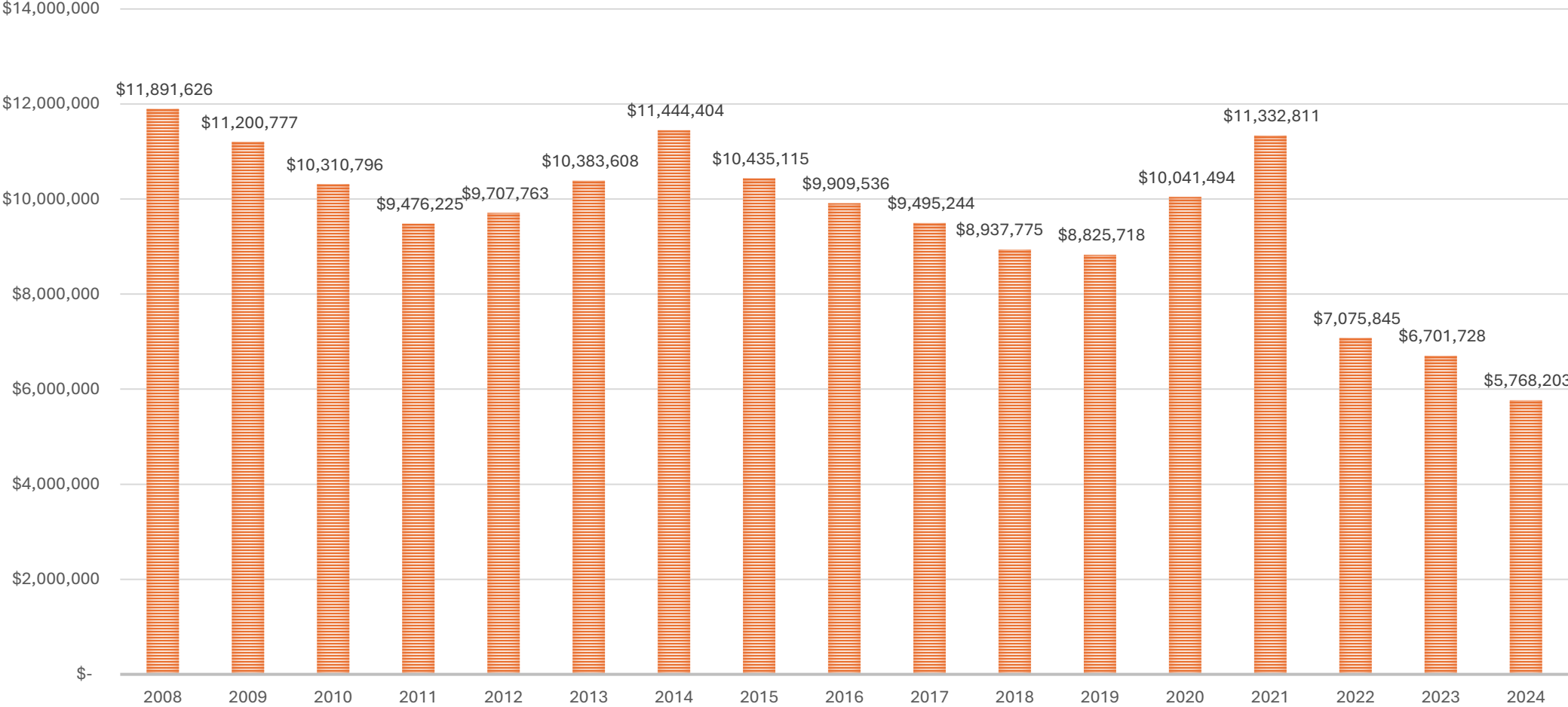
CONVENTION INCOME



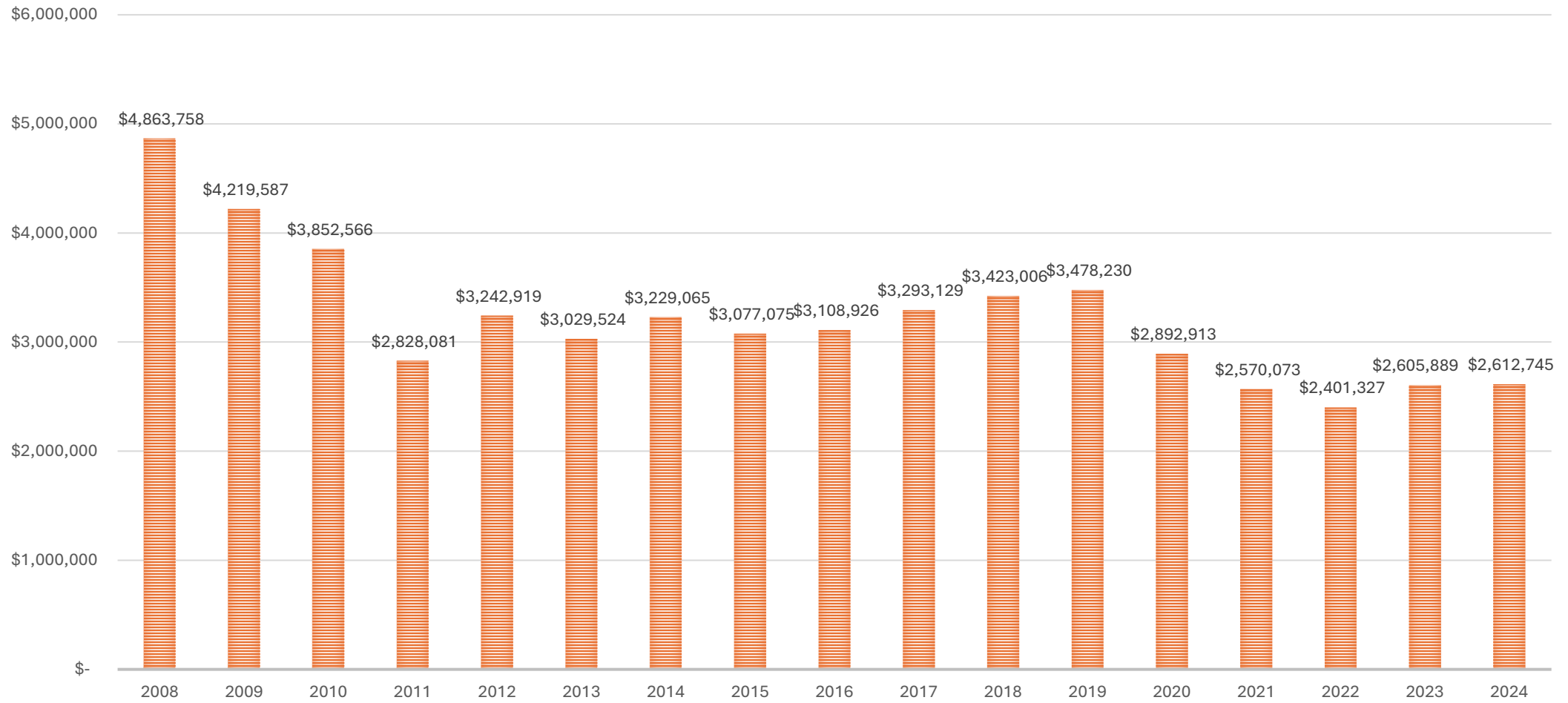
COMMISSIONS INCOME



INVESTMENTS



EMPLOYEE COSTS- ADJUSTED FOR INFLATION



EMPLOYEE COSTS-ADJUSTED FOR INFLATION-PER MEMBER



Withdrawal TechConnect

This fiscal year we had to withdraw \$130k from cash reserves in investments. We were told by T-Mobile that we are owed \$150k credit. We are currently researching this issue with limited information available, WE HAVE RECEIVED A PARTIAL CREDIT. Before processing the credit we were required to pay T-Mobile for November and December 2024, by January 14, 2025. Once the credit is received it was supposed to be returned to investments.

Corient, our investment advisor at that time advised us to enrich our cash reserves to cover anticipated unforeseen expenses not in the 2025 budget: capital gains tax on our realized investment gains from withdrawals in 2024 were expected. The amount transferred to cash reserves was \$200,000.

The Finance Committee has met and delivered a budget with a surplus of \$20,120 for approval by the Executive Board.

This year's budget was created from the bottom up: Departmental directors requested and are responsible for maintaining the requested funds. These departments were rolled up into a corporate budget.

I would like to thank the contributors who offered their expertise and advice: Dan Fogarty, James Giffin, Wil Young, Ken Lewis, Steve Hedden and Nick Gilliam.

I am honored to have served 4 years as your treasurer.



Barbara Smith
National Treasurer



FRVA
FY 2026 BUDGET
10/01/2025 - 09/30/2026



FAMILY RV ASSOCIATION EST 1963		
SUMMARY		
Revenue	Membership	\$ 4,171,468
	Tech Connect	\$ 2,845,113
	Magazine	\$ 466,502
	Events	\$ 1,780,657
	TOTAL REVENUE	\$ 9,263,741
Expenses	Membership	\$ 1,430,848
	Tech Connect	\$ 2,428,427
	Information Technology	\$ 414,627
	Magazine	\$ 848,349
	Marketing	\$ 513,500
	Events	\$ 1,553,447
	Chapter Services	\$ 240,330
	Administrative	\$ 1,814,092
	TOTAL EXPENSES	\$ 9,243,620
OPERATING INCOME		\$ 20,121



FRVA
FY 2026 BUDGET
10/01/2025 - 09/30/2026



Membership

The Membership Department is the center of the association. We provide the expected customer services to active members and assist potential new members. The services range from, but are not limited to, record updates, payment transactions, providing details regarding benefits and discounts offered and other items related to an FRVA membership. The Membership Department works with all other departments to ensure the correct information is shared with members and prospects, items and information are shipped to FRVA events and RV shows, updates are made to the website and printed materials as needed, and notices regarding membership status are deployed on schedule.

REVENUE

Membership		
Dues	\$	3,188,163
New Members	\$	36,000
Misc Membership	\$	116,705
Commissions	\$	625,000
Store	\$	152,100
Campground/Misc	\$	53,500
Total Membership Revenue	\$	4,171,468

EXPENSES

Membership		
New Member Plates	\$	10,224
Members benefits & Postage	\$	840,915
Travel & Living- Executive Board	\$	195,000
Travel & Living-Nominating Comm	\$	-
National Officer Travel	\$	24,000
President Travel	\$	15,000
Staff Travel	\$	22,500
Education	\$	20,000
Affiliate Program	\$	15,000
Employee Benefits	\$	25,229
Employee Wages	\$	262,980
Total Membership Expenses	\$	1,430,848

Membership Budget Assumptions

New Joins	3,600
Renewal Rate	65%
Start	\$ 50,000
End	\$ 39,780
Net Members	\$ (10,220)

Membership

Revenue	\$ 4,171,468
Expenses	\$ 1,430,848
Net	\$ 2,740,620



FRVA
FY 2026 BUDGET
10/01/2025 - 09/30/2026



Chapter Services & Governance

The Chapters and Governance Department supports FRVA's chapters, committees, National Officers, and Areas. Our support includes but is not limited to the following: Rosters; Officers; Rallies/Certification/ Maintain Governance Documents, including amendments; Committee member maintenance; meetings, workshops, agendas, handouts and action items for the Governing Board meetings.

EXPENSES

Chapter Services		
Annual Membership Meeting	\$	4,340
Chapter Services	\$	13,435
Governing Board	\$	14,350
Executive Board	\$	13,500
Employee Benefits	\$	27,200
Employee Wages	\$	167,505
Total Chapter Expenses	\$	240,330

Chapter Services

Revenue	\$	-
Expenses	\$	240,330
Net	\$	(240,330)



FRVA
FY 2026 BUDGET
10/01/2025 - 09/30/2026



Information Technology-Tech Connect

Our I.T. departments is responsible for managing and supporting the technology infrastructure that keeps FRVA running smoothly. Our I.T. department ensures support and troubleshooting to our staff and members, network and systems management, and cybersecurity. The Tech Connect program serves as a member benefit available to all members. The program consists of 3 service providers offering mobile hotspots and phone line plans. Customers receive support via Cincinnati staff with daily issues pertaining to the devices and plans. It is viewed as a member benefit that can provide additional revenues for the organization.

REVENUE

Tech Connect

T-mobile	\$	1,526,481
AT&T	\$	1,163,633
Verizon	\$	155,000
Total Tech Connect Revenue	\$	2,845,113

EXPENSES

Tech Connect

Tech Connect Expenses	\$	2,205,913
Employee Wages TC	\$	188,054
Employee Benefits TC	\$	34,460

Information Technology

Information Systems	\$	137,980
Employee Benefits IT	\$	32,414
Employee Wages IT	\$	244,233
Total I.T. & Tech Connect Expenses	\$	2,843,054

Information Technology

Revenue	\$	-
Expenses	\$	414,627
Net	\$	(414,627)

Tech Connect

Revenue	\$	2,845,113
Expenses	\$	2,428,427
Net	\$	416,686



FRVA
FY 2026 BUDGET
10/01/2025 - 09/30/2026



Publications/Marketing

Creates the bimonthly magazine; adds content to FamilyRVingmag.com; compiles e-newsletters; oversees and assists the outside sales firm responsible for print and digital sales; contributes to the association's written and visual communications; coordinates public and media relations efforts; develops and implements overall marketing plans in conjunction with other departments.

REVENUE

Publications

Magazine Advertising	\$	326,266
Classified Advertising	\$	31,680
Web Advertising	\$	97,400
Total Revenue	\$	466,502

EXPENSES

Publications

Outside Sales Rep Commission	\$	76,860
Magazine Writers	\$	25,000
Magazine Write-Offs	\$	10,000
Digital Magazine	\$	3,600
Printing	\$	130,000
Postage	\$	152,000
Misc	\$	5,000
Employee Benefits	\$	73,304
Employee Wages	\$	372,585
Total Magazine Expenses	\$	848,349

Marketing

Advertising	\$	250,000
Shows & Exhibits	\$	48,500
New Member Initiative	\$	150,000
Employee Wages	\$	65,000
Total Marketing Expenses	\$	513,500

Publications

Revenue	\$	466,502
Expenses	\$	848,349
Net	\$	(381,847)

Marketing

Revenue	\$	-
Expenses	\$	513,500
Net	\$	(513,500)



FRVA
FY 2026 BUDGET
10/01/2025 - 09/30/2026



Events

The Events Department is responsible for producing two international conventions each year along with assisting the 10 areas with their annual rallies. Department staff build both family and commercial registration setups ; take and manage the registrations; and produce credential packets for the events. The group is responsible for all facets of the conventions, from initial location selections, pre-event planning, and the ultimate production of the rally.

REVENUE Winter Convention
Perry - 1,300 attendees

Convention-Family Reg- Winter E	\$ 363,625
Convention-Family Electric	\$ 408,400
Convention Exhibitor Reg Winter	\$ 325,000
Convention Public Gate	\$ 5,250
Convention-Misc	\$ 7,000
Winter Total Revenue	\$ 1,109,275

EXPENSES

Convention Grounds & Related	\$ 477,831
Convention Entertainment	\$ 116,300
Convention Transportation	\$ 28,738
Convention Travel & Receptions	\$ 35,800
Convention Prop & Equip	\$ 52,500
Convention Other Expense	\$ 63,950
Winter Total Expense	\$ 775,119

REVENUE Summer Convention
Sedalia- 700 attendees

Convention Family Reg Summer E	\$ 198,682
Convention Family Electric	\$ 256,500
Convention Exhibitor Reg	\$ 200,000
Convention Public Gate	\$ 1,200
Exhibits registration fees	\$ 15,000
Summer Total Revenue	\$ 671,382

EXPENSES

Convention Grounds & Related	\$ 158,950
Convention Entertainment	\$ 89,000
Convention Transportation	\$ 13,738
Convention Travel & Receptions	\$ 39,800
Convention Prop & Equip	\$ 53,500
Convention Other Expenses	\$ 62,950
Summer Total Expense	\$ 417,938
Employee Benefits	61,892
Employee Wages	298,498
Total Events Employee Benefits	360,390

Winter Convention (Perry)

Revenue	\$ 1,109,275
Expenses	\$ 775,119
Net	\$ 334,156

Summer Convention (Sedalia)

Revenue	\$ 671,382
Expenses	\$ 417,938
Net	\$ 253,444

Convention Total

Revenue	\$ 1,780,657
Expenses	\$ 1,193,057
Net	\$ 587,600

Events with overhead

Revenue	\$ 1,780,657
Expenses	\$ 1,553,447
Net	\$ 227,210



FRVA
FY 2026 BUDGET
10/01/2025 - 09/30/2026



Administrative

Administrative duties span multiple roles to ensure smooth operations. The receptionist manages front-desk communications, greets visitors, and directs inquiries, maintaining a professional and welcoming environment. The print technician oversees the production and distribution of printed materials, supporting marketing and member services. The controller handles financial reporting, budgeting, compliance, paying bills, and banking to ensure fiscal responsibility. Human Resources manages recruitment, onboarding, employee relations, and benefits administration, fostering a positive workplace culture. The project/operations manager coordinates cross-functional initiatives, streamlines processes, and ensures projects are completed on time and within scope. Collectively, these roles support organizational efficiency, member satisfaction, and strategic goals.

EXPENSES

Administrative

Accounting	\$	32,000
Bank Service Charges	\$	10,000
Building Maintenance	\$	72,500
Credit Card Fees	\$	270,887
Equipment Rent/Repair	\$	120,000
Insurance	\$	376,411
Professional Services	\$	35,200
Office Supplies	\$	42,000
Real Estate Taxes	\$	67,000
Telephone	\$	93,750
Utilities	\$	67,500
Misc	\$	29,000
Contingency	\$	-
Federal Income Taxes	\$	-
Employee Benefits	\$	128,936
Employee Wages	\$	468,908
Total Admin Expenses	\$	1,814,092

Administrative

Revenue	\$	-
Expenses	\$	1,814,092
Net	\$	(1,814,092)

**Finance Committee Report
To the Governing Board
July 16, 2025**

**Finance Committee (FRVA)
Report to the Executive Board
May 23, 2025**

A meeting of the Finance Committee of Family RV Association was held on May 22, 2025, via Zoom conference and in Cincinnati, Ohio. The committee is forwarding the following recommendations to the Executive Board:

1. To earmark 50% of the association's net operating earnings to each of the reserve funds in the investment portfolio as outlined in Policy & Procedure #2035, Reserve Funds.
2. To set aside \$20,000 for the purpose of education for FRVA's 2026 fiscal year proposed budget.
3. To accept the recommendation from the Wage Review Board for the 2026 budget for salaries and contracted employee expenses in the amount of \$1,969,926, as outlined in Policy & Procedure #4012, Wage Review Board.
4. To accept the 2026 fiscal year proposed budget with a surplus of \$20,121.

**Finance Committee (FMC)
Report to the Board of Directors
May 23, 2025**

A meeting of the Finance Committee of Family Motor Coaching, Inc. was held on May 22, 2025, via Zoom conference. The committee is forwarding the following recommendations to the Board of Directors:

1. To earmark 50% of the association's net operating earnings to each of the reserve funds in the investment portfolio as outlined in Policy & Procedure #2035, Reserve Funds.
2. To set aside \$20,000 for the purpose of education for FMCA's 2026 fiscal year proposed budget.
3. To accept the recommendation from the Wage Review Board for the 2026 budget for salaries in the amount of \$1,969,926, as outlined in Policy & Procedure #4012, Wage Review Board.
4. To accept the 2026 fiscal year proposed budget with a surplus of \$20,121.

Respectfully Submitted,



Barbara Smith, Chairman

**Constitution and Bylaws Committee
Report to the Governing Board
July 16, 2025**

**CONSTITUTION AND BYLAWS COMMITTEE
REPORT TO THE EXECUTIVE BOARD
MARCH 8, 2025**

The Constitution and Bylaws Committee held a video conference meeting on February 26, 2025, and the committee is forwarding the following recommendations to the Executive Board:

1. A proposed Bylaws Amendment to Article III – Membership, Paragraphs (3)(c) and (4)

This proposed amendment deletes the two international conventions in each fiscal year without paying registration fee for the category of Full Lifetime Member. The Life member who has rendered outstanding services for FRVA shall not be required to pay convention registration fees.

2. A proposed Bylaws Amendment to Article IX, Executive Board, Paragraphs (3) and (17)

This proposed amendment adds the Immediate Past President as a voting member of the Executive Board.

3. A proposed Bylaws Amendment to Article IX, Executive Board, Paragraph (4)

This proposed amendment removes the restriction for a member who is employed by or holds a management interest in an RV related association or company from serving on the Executive Board. *The Executive Board moved to keep the strike through wording in the third line as written.*

4. A proposed Bylaws Amendment to Article IX, Executive Board, Paragraphs (6) and (7)

This proposed amendment removes the restriction for a partial year to count towards a full term limit.

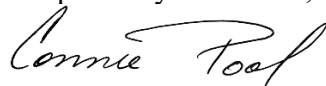
5. A proposed Bylaws Amendment to Article XV, Commercial Council, Paragraph (5)

This proposed amendment requires the Commercial Council President to serve as an advisor to the Executive Board.

The committee will determine whether additional changes are necessary to the Chapter Bylaws Format and Area Bylaws Format, which will be referred to the Policy and Procedure Committee.

The committee will craft an email communication regarding FMCA/FRVA DBA name changes for Chapters and Areas.

Respectfully submitted,



Connie Pool, Chairman

2025 PROPOSED BYLAWS AMENDMENT

PROPOSAL #1

Article III, Membership, Paragraphs (3)(c) and Paragraph (4)

Amend this article to read:

- (3)(c) A Full Lifetime Member is a Full Member who elects to pay a single sum determined by the Governing Board. A Full Lifetime Member is not obligated to pay any further ordinary dues, nor is he/she required to own a recreational vehicle. A Full Lifetime Member, unless noted otherwise in these Bylaws, has the rights of a Full Member, ~~except that he/she may attend no more than two FMCA international conventions in each fiscal year without paying all admission or registration fees.~~ The Governing Board may limit the number of Full Lifetime Memberships.
- (4) A member must own a recreational vehicle or at least 1/3 interest in a recreational vehicle in order to vote or hold office in FMCA, a chapter, or an area association or to serve on a national committee. This restriction does not apply to Full Lifetime or Life Members.

COMMITTEE RATIONALE:

Paragraph (3)(c) concerns Full Members that purchased a Life Membership. They are granted the same privileges that are given to Life Members that have rendered outstanding service to Family RV Association or served as President (same thing). The Lifetime membership was to prevent that person from having to pay the annual dues as long as they live. Free convention admission or registration were not a part of the program. It has not been the practice of giving Lifetime member free convention admission or registration fees.

In paragraph 4, the sentence was added for clarification.

The Constitution and Bylaws Committee recommends adoption of this amendment.

The Executive Board recommends adoption of this amendment.

PROVISOS: Approval of this proposed Bylaws Amendment will cause changes in the following P&Ps:

P&P#1017 – Fees and Dues, Membership

2025 PROPOSED BYLAWS AMENDMENT

PROPOSAL #2

Article IX, Executive Board, paragraphs (3) and (17)

Amend this article to read:

- (3) The Executive Board is comprised of the national officers of FMCA and FMCA's Immediate Past President ~~(non-voting advisor)~~.
- (17) The voting members of the Executive Board shall serve as the Board of Directors of any wholly owned subsidiary of FMCA, in accordance with the Code of Regulations. ~~FMCA's Immediate Past President shall serve as a non-voting advisor to the Board of Directors.~~

COMMITTEE RATIONALE:

Giving the Immediate Past President voting rights could give more credence to comments made and encourage more participation and attention by the past national president.

The Constitution and Bylaws Committee recommends adoption of this amendment.

The Executive Board recommends adoption of this amendment.

PROVISOS: Approval of this proposed Bylaws Amendment will cause changes in the following P&Ps:

- P&P#2005, Executive Board, Nominations and Elections
- P&P #2006, Executive Board Responsibilities

2025 PROPOSED BYLAWS AMENDMENT

PROPOSAL #3

Article IX, Executive Board, paragraph (4)

Amend this article to read:

- (4) Any ~~voting full~~ FMCA member, ~~other than a member who is employed by or holds a management interest in an RV-related association or company,~~ is eligible for election to the Executive Board. A national officer may not hold a chapter office, area office ~~(except Area President),~~ or a second national position simultaneously. A ~~voting full~~ member may not accept a nomination for more than one national office simultaneously and must be eligible to serve the complete term of the office for which they are accepting.

COMMITTEE RATIONALE:

For a voting member who owns an RV related business that is limited in scope and/or location is therefore not eligible for election to a national office because they might have **undue influence** in the decisions of the Executive Board that would benefit their business. We, however, do not want a member that is financially involved with a major RV related business to hold an office on our Executive Board and be able to have undue influence over the decision-making process could benefit that individual substantially. We have a nominating committee and candidate applications that validate the candidates to ensure they meet the qualifications to hold a position on the Executive Board.

Because this is related to the election process, and this is an election year, the committee recommends an effective date after the Annual Membership Meeting in 2025.

The Constitution and Bylaws Committee recommends adoption of this amendment.

The Executive Board moved to keep the strike through words in the third line, for clarity, and recommends adoption of this amendment.

PROVISOS: Approval of this proposed Bylaws Amendment will cause changes in the following P&Ps:

Policy and Procedure #4008, Nominating Committee Election and Responsibilities

2025 PROPOSED BYLAWS AMENDMENT
PROPOSAL #4

Article IX, Executive Board, paragraph (6) and (7)

Amend this article to read:

- (6) An individual shall not serve more than 2 two-year terms ~~or exceed a total of four years~~ in each of the positions of President, Vice President, Secretary, and Treasurer, respectively, in a lifetime. A term of service of less than a complete two-year term ~~one year~~ in any officer position shall not be counted as part of the term or year limit requirement.
- (7) Each of the Area Presidents shall be elected for a two-year term. An individual may serve no more than 2 two-year terms, or any combination of one-year and two-year terms not to exceed a total of four years, in the position of Area President in a lifetime. A term of service of less than a complete two year term ~~one year~~ in an Area President position shall not be counted as part of the term or year limit requirement.

COMMITTEE RATIONALE:

There have been cases where a member was elected or recruited to complete a term of an Executive Board member. If that person filled the position with more than one year left on that term, they would be denied the right to have 2 two-year terms.

The Committee sees no reason to restrict someone who is willing to serve in an officer position.

Because this is related to the election process, and this is an election year, the committee recommends an effective date after the Annual Membership Meeting in 2025.

The Constitution and Bylaws Committee recommends adoption of this amendment.

The Executive Board recommends adoption of this amendment.

PROVISOS: Approval of this proposed Bylaws Amendment will cause changes in the following P&Ps:

P&P #2005, Executive Board, Nominations and Elections

2025 PROPOSED BYLAWS AMENDMENT
PROPOSAL #5

Article XV, Commercial Council, paragraph (3)

Amend this article to read:

- (3) The Commercial Council members shall elect two members to serve two-year terms as President and Vice President of the Commercial Council. [The Commercial Council President will also serve as a non-voting advisor to the FMCA Executive Board and the FRVA Board of Directors.](#)

COMMITTEE RATIONALE:

As a non-voting advisor to the Board of Directors, that person could provide a broader insight to the business at hand and enhance decisions on the profit side of FRVA without a vote.

The Constitution and Bylaws Committee recommends adoption of this amendment.

The Executive Board recommends adoption of this amendment.

PROVISOS: Approval of this proposed Bylaws Amendment will cause changes in the following P&Ps:

P&P #4002, Commercial Council Responsibilities

**Convention Committee
Report to the Board of Directors
March 8, 2025**

A meeting of the Convention Committee of Family Motor Coaching, Inc. was held on December 3, 2024, via teleconference.

The committee is forwarding the following recommendations to the Board of Directors:

1. To recommend the locations of Perry, Georgia, and Sedalia, Missouri, for the 2026 international conventions.
2. To recommend the locations of Perry, Georgia, and Gillette, Wyoming, for the 2027 international conventions.

**Convention Committee
Report to the Board of Directors
March 8, 2025**

A meeting of the Convention Committee of Family Motor Coaching, Inc. was held on February 27, 2025, via teleconference.

The committee held discussion on the following topics:

- The committee approved the previous meeting minutes.
- The committee was provided an update on the upcoming Perry, Georgia, event.
 - Event application testing is underway
 - The Downtown Perry event is proceeding, with help from the city
- The committee was provided an update on the upcoming Gillette, Wyoming event.
 - Registration is currently underway
 - There will be a pre-convention site visit late March or early April
 - The committee was asked to pay close attention to the set up and processes for logistics for Perry in an effort to discuss future options
- The committee discussed a proposal to combine area rallies and the national convention. It was suggested that a subcommittee be formed to study the concept and report back to the committee.

Respectfully Submitted,



Bob Weithofer, Chairman

**Policy and Procedure Committee
Report to the Governing Board
July 16, 2025
Gillette, Wyoming**

**POLICY AND PROCEDURE COMMITTEE
REPORT TO THE EXECUTIVE BOARD
MARCH 8, 2025**

A meeting of the Policy and Procedure Committee was held on December 17, 2024, via Zoom conference. The committee is forwarding the following recommendations to the Executive Board:

The committee postponed action until their next meeting on the policies and procedures that were sent back to the committee from the Governing Board meeting in Redmond, Oregon. This is Item #2005, Executive Board, Item #3000, Area Association Creation and Operation, and Item #4010, FMCA Review Council Responsibilities.

The committee recommends amendments to the following P&Ps:

1. P&P #1015, Membership Enrollment

Governing Board Approval Level

This amendment was revised following the Pathfinder membership category being approved by the Governing Board.

2. P&P #1029, Affiliate Program

Executive Board Approval Level

This new policy and procedure outlines the Member Affiliate Program and the Chapter Affiliate Program. This program was recommended by the Recruitment and Retention Committee.¹

3. P&P #2012, Statement of Investment Policy

Governing Board Approval Level

This amendment adds cryptocurrency to the list of prohibited assets as recommended by the Finance Committee.

4. P&P #3009, Chapter and Associate Chapter Application

Governing Board Approval Level

This amendment is recommended to clarify which membership categories count for chapter certification purposes.

5. P&P #3017, Nomination and Election, Chapter Officers - Responsibilities

Governing Board Approval Level

¹ It was determined that the new P&P for Affiliate Program was not necessary. This P&P will not be distributed.

The amendment is recommended to clarify that the Chapter Alternate National Director is an optional position.

6. P&P #3022, Chapter National Director and Alternate National Director's Responsibilities

Governing Board Approval Level

The amendments are recommended to clarify when it is appropriate to appoint a Chapter Temporary Delegate versus electing a Temporary Delegate.

7. P&P #3021, Chapter Treasurer's Responsibilities

Executive Board Approval Level

This amendment is being added to include the notification of the IRS 1099 form requirement if the chapter's activities dictate.

8. P&P #3026, New Chapter Presentation

Executive Board approval level

This amendment is added to note a copy of the letter is on file, and not sent to the National President.

POLICY AND PROCEDURE COMMITTEE

REPORT TO THE EXECUTIVE BOARD

MAY 23, 2025

A meeting of the Policy and Procedure Committee was held on April 1, 2025, via Zoom conference. The committee is forwarding the following recommendations to the Executive Board:

The committee voted to take no action on Policy and Procedure #2005, Executive Board, Nominations and Elections.

The committee recommends amendments to the following P&Ps:

9. P&P #3000, Area Association Creation and Operation

Governing Board Approval Level

This P&P was referred back to this committee by the Governing Board to review the procedure of dissolving an area and filling the vacancy for Area President. ***The Executive Board amended this proposal in paragraph 1 under Dissolution to read as follows: "In the event of the dissolution of an area, the area shall be dissolved in accordance with paragraph 3 below."***

10. P&P #4010, FRVA Review Council Responsibilities

Governing Board Approval Level

This P&P was referred back to this committee by the Governing Board to review the procedure of dissolving an area and filling the vacancy for Area President. ***The Executive Board voted down this proposal.***

11. P&P 3016, Chapter Membership Recruitment

Executive Board Approval Level

This P&P now allows for additional opportunities for chapter membership recruitment.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Don Schleuse", with a long horizontal flourish extending to the right.

Don Schleuse, Chairman

Policy and Procedure Committee

**POLICY AND PROCEDURE AMENDMENT
PROPOSAL #1**

P&P #1015, Membership Enrollment

PROPOSER'S RATIONALE:


This P&P was revised following the Pathfinder membership category being approved by the Governing Board.

COMMITTEE'S RECOMMENDATION:

The Policy and Procedure Committee recommends approval of this amendment.

EXECUTIVE BOARD'S RECOMMENDATION:

The Executive Board agrees with the committee's recommendation.

	POLICIES AND PROCEDURES		INDEX NO. 1015	APPROVAL LEVEL GB
	SUBJECT Membership Enrollment		EFFECTIVE 6/18/2025	SUPERSEDES 8/16/18
			SPECIAL DISTRIBUTION	

POLICY

Any family unit or individual(s) each holding at least one-third ownership of a qualifying recreational vehicle may submit an enrollment form for [full FRVA membership](#). [Any family unit or individuals who are in the research phase of RV ownership may submit an enrollment form for Pathfinder membership.](#)

PROCEDURE

- An enrollee applies for membership by completing an enrollment form. By doing so, the new or renewing members applying for Full Membership, has acknowledged that he or she is the holder of at least one-third direct or indirect ownership of a qualifying recreational vehicle. The terms “ownership” or “own” as used herein, is defined for a Qualifying Recreational Vehicle as one third or greater direct or indirect share in legal title or leasehold interest, so long as such leasehold interest is for the number of years of the term of membership indicated in the enrollment.
 - If the enrollee is eligible, he or she shall be granted membership in Family RV Association.
 - Thereupon, a membership card will be issued to the member.
 - The members shall promptly inform the national office and the secretary of his or her chapters of change(s) in the information as contained in the membership enrollment form.
- ~~Any enrollee denied membership due to ineligibility has the right to reenroll later should they subsequently become eligible. All monies tendered in connection with an unacceptable enrollment shall promptly be refunded.~~ [Pathfinder members apply for membership as listed above, except for the ownership of a qualifying recreational vehicle.](#)
- If a member purchases multi-year dues the prepayments will be held in a separate account until required to pay for future current year dues. The annual dues are a pro-rated amount that is computed by dividing the cost of the multi-year renewal by the number of renewal years. If the member severs connection with FRVA they may request a refund of their prepayments for whole, unused years. Requests for refunds must be submitted in writing.
- For Family RV Association purposes the definition of a recreational vehicle (RV) is: “a self-contained wheeled vehicle that includes permanently installed cooking, sleeping, and sanitary facilities”.
- The term “ownership” or “own,” as used herein, is defined as 1/3 or greater direct or indirect share in legal title or leasehold interest, so long as such leasehold interest is for a period of one year or more, in a recreational vehicle.

POLICY AND PROCEDURE AMENDMENT
PROPOSAL #2

P&P #2012, Statement of Investment Policy

PROPOSER'S RATIONALE:


This amendment was recommended by the Finance Committee to list cryptocurrency to the list of prohibited assets.

COMMITTEE'S RECOMMENDATION:

The Policy and Procedure Committee recommends approval of this amendment.

EXECUTIVE BOARD'S RECOMMENDATION:

The Executive Board agrees with the committee's recommendation.

	POLICIES AND PROCEDURES	INDEX NO. 2012	APPROVAL LEVEL GB
	SUBJECT Statement of Investment Policy	EFFECTIVE 7/2021 7/2025	SUPERSEDES 8/127/2021
		SPECIAL DISTRIBUTION Finance Committee	

POLICY

This is to provide a Statement of Investment Policy, objectives, and guidelines for Family RV Association, Inc. and Family Motor Coaching, Inc. for the purpose of investing cash reserves.

The Executive Board selects the outside investment manager(s) with the recommendation of the National President, National Treasurer, Finance Committee, and Executive Director.

INVESTMENT POLICY

The Executive Director will advise employed investment manager(s) when investing our funds to make every reasonable effort to:

- Adhere to the Investment Discipline stated in this policy
- Preserve Capital
- Control Risk
- Invest in Mutual Funds, Exchange Traded Funds (ETFs), and Real Estate Investment Trusts (REITs), the latter being limited to 5% of the manager's equity investment value.

OBJECTIVES

To achieve a moderate growth of principal and to generate investment income to assist in meeting the immediate and long-term needs of FRVA, as reviewed and approved by the Executive Board, which are:

- to realize and retain one year's cash flow needs
- to establish a capital improvement fund and set aside funds for future expansion
- to receive a rate of return of 5 years at 7% or better.
- to emphasize long-term growth of principal while avoiding excessive risk.

SPECIFIC INVESTMENT POLICIES AND PERFORMANCE STANDARDS

Investment Policies

1. The portfolio will be suitably diversified among Mutual Funds/ETFs, which include equities and fixed income and/or cash. Individual stocks are allowed if they are part of the overall diversification strategy. They will not be used as a timing tool, and turnover will be kept at a minimum to keep transaction costs and capital gains taxes low. Also, ETFs will be broadly diversified. Normally, Mutual Funds purchased will be no-load funds.
2. The rate of return required to achieve the objectives defined herein is not without risk. Risk is defined by the loss which may be experienced in the portfolio in any given year or over several years.

	<p>SUBJECT</p> <p style="text-align: center;">Statement of Investment Policy</p>	<p>INDEX NO.</p> <p style="text-align: center;">2012</p>
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3. Meeting the established goals and controlling risk and market exposure is deemed to be an important consideration. To the extent that the defined goals are being achieved, it is appropriate to reduce market exposure and therefore reduce market risk in the process.

Asset Class	Long-Term Target Allocation	Acceptable Range
Cash	1%	0%-5%
Bonds	40%	35%-50%
Domestic Equities	50%	40%-60%
Foreign Equities	9%	5%-15%

Performance Standards

4. The total rate of return will form the basis for the evaluation of investment performance. The goal of the investment strategy will be to equal or exceed the average annual return of five (5) years at 7% or better. The following benchmarks, which are based on asset class:

Asset Class	Current Allocation	Benchmark	Benchmark Allocation
Cash	1%	30 Day Taxable Money Market	1%
Bonds			
Short Term	7%	BBGBarclays Muni 3 Year	7%
Inter Term	28%	BBGBarclays Muni 5 Year	28%
Long Term	45%	BBGBarclays Muni TR	45%
Domestic Equities			
Large	27%	S&P 500	27%
Mid	10%	Russell Mid Cap	10%
Small	11%	Russell 2000 SmallCap	11%
Foreign Equities			
Developed	9%	MSCI EAFE Index	9%
Emerging	3%	MSCI Emerging Index	3%

5. The investment account is a taxable account. Therefore, tax sensitivity should be a consideration in the management of the portfolio and selection of investment managers. Any decision to sell a security should take into consideration not only the investment merits of the decision, but also the tax ramifications.

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INVESTMENT GUIDELINES

Allowable Assets

Cash and Equivalents

- Treasury Bills
- Money Market Funds
- Certificates of Deposit

Mutual Funds/ETFs

Fixed Income Securities

- U.S. Government Bonds
- Corporate Notes and Bonds
- State and/or Municipal Bonds
- Commercial Paper

Equity Securities

- Common Stock
- Convertible Preferred Stocks
- International Common Stock
- Real Estate Investment Trusts (REITs), which are limited to 5% of manager's equity investment value.

Asset Allocation Guidelines

Investment management of the assets shall be in accordance with the following asset allocation guidelines:

1. Total Investment Account Asset Allocation Guidelines (at market value)

Mutual Funds/ETFs

A. Cash and Equivalents and/or

Fixed Income Securities shall be no less than 40% of the total investments and no more than 60% of the total investments.

B. Equity Securities shall be no more than 60% of the total investments and no less than 40% of the total investments.

2. In the event that the above aggregate asset allocation guidelines are violated, for reasons including but not limited to market price fluctuations, the Executive Director, with the concurrence of the National President, National Treasurer, and Finance Committee, will instruct the investment manager(s) to bring the portfolio(s) into compliance with these guidelines as promptly and prudently as possible.

Prohibited Assets

Prohibited investments include but are not limited to the following:

1. Futures Contracts
2. Private Placements

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3. Options
4. Limited Partnerships
5. Venture-Capital Investments
6. Direct Purchase of Real Estate Properties
7. Interest-Only (IO), Principal-Only (PO), and Residual Tranche CMOs
8. Single Sector, Industry or other narrowly focused Exchange Traded Funds (ETFs)
9. Hedge Funds
- [10. Commodity Funds](#)
- ~~10.~~ [11. Cryptocurrency](#)

Prohibited Transactions

Prohibited transactions include but are not limited to the following:

1. Short Selling
2. Margin Transactions

Guidelines for Fixed Income Investments and Cash and Cash Equivalents

1. Plan assets will normally be invested only in investment-grade bonds rated A (or equivalent) or better. However, in some phase of the economic cycle, investing in High Yield Mutual Funds is permissible, but not to exceed 10% of Fixed Income Securities.
2. Investment Account assets may be invested only in commercial paper rated A (or equivalent) or better.
3. Fixed income maturity restrictions are as follows:
 - Maximum maturity for any single security is 20 years.
 - Weighted average portfolio maturity may not exceed 10 years.

Duties of and Relationship with Investment Manager(s)

1. It will be the responsibility of the investment manager(s) to invest the Family RV Association funds assigned to them in Mutual Funds, ETFs, and/or REITs as the manager(s) select, in accordance with this policy.
2. The President, Executive Board members, Executive Director, National Treasurer, or Finance Committee members may have suggestions or opinions regarding certain investments but it will be the investment manager(s) final decision as to the equities and fixed income securities selected.
3. For bonds, the manager(s) should choose funds with maturity dates appropriate for economic conditions.
4. For equities, the manager(s) should establish a balanced portfolio of funds containing large, medium and small capital US stocks and international equities, the latter not to exceed 20% of equity investment value.
5. The manager(s) shall issue quarterly reports by the second week following the quarter's end. The reports will include by-line listing of each Mutual Fund/ETF showing, but not limited to, year-to-date performance for each line item and asset class along with appropriate benchmarks. Major analyses should be made based on yearly results.

	<p>SUBJECT</p> <p style="text-align: center;">Statement of Investment Policy</p>	<p>INDEX NO.</p> <p style="text-align: center;">2012</p>
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6. The manager(s) may re-balance the portfolio as deemed necessary based upon the acceptable asset allocations under #4 on page #2.
7. Family RV Association is very cognizant of the fee charged by the manager(s) and shall from time-to-time check other investment managers to ascertain the fee being paid is competitive.
8. The Finance Committee members should not directly contact the investment manager(s). Questions or comments should be directed to the Executive Director or National Treasurer.

PERFORMANCE REVIEW AND EVALUATION

Progress toward the goal previously defined shall be monitored by the investment manager(s) and reported quarterly to the Executive Director and the National Treasurer of Family RV Association. Consideration will be given to the extent to which the investment results are consistent with the investment objectives, goals, and guidelines as set forth in this statement; however, the primary measurement of the manager(s)' performance will be based on full business cycle results compared with the appropriate benchmarks.

Note: The business cycle refers to a period that starts with an economic recovery from a recession, highlighted next by a period of expansion, followed by another recession and then ending with the start of the next recovery. Using the business cycle to evaluate performance allows us the evaluate managers based on a similar set of economic conditions that cover both full good economic conditions and bad economic conditions.

POLICY AND PROCEDURE AMENDMENT
PROPOSAL #3

P&P #3009, Chapter and Association Chapter Application

PROPOSER'S RATIONALE:


The amendments to this P&P were made to clarify that family and life membership numbers count toward the certified chapter members.

COMMITTEE'S RECOMMENDATION:

The Policy and Procedure Committee recommends approval of this amendment.

EXECUTIVE BOARD'S RECOMMENDATION:

The Executive Board agrees with the committee's recommendation.

	POLICIES AND PROCEDURES	INDEX NO. 3009	APPROVAL LEVEL GB
	SUBJECT Chapter and Associate Chapter Application	EFFECTIVE 8/20237/2025	SUPERSEDES 7/20218/2023
		SPECIAL DISTRIBUTION Chapter Formation Kit	

POLICY

A chapter provides opportunities for fellowship and interchange of ideas among members who share mutual interests, geographic or otherwise.

A chapter has Governing Board representation and is an organization of members with a scope within the United States and Canada. An associate chapter does not have Governing Board representation and may have a scope outside of the United States and Canada.

PROCEDURE

Application for Chapter and Associate Chapter Status

1. Any group of 15 or more voting memberships may petition Family RV Association for a charter for the creation of a chapter. Any group of 7 or more voting memberships may petition Family RV Association for a charter for the creation of an associate chapter.
2. The petition applying for recognition as a chapter or an associate chapter of Family RV Association, with the requisite number of valid signatures, or electronic verification of intent is to be submitted to the National Executive Board, which has the authority to issue a charter based on the acceptance and approval of the items listed in paragraph 4.

All charter items submitted below must conform and be validated to have a voting representative at the Governing Board meeting. The request for charter must be received in the national office no less than 45 days prior to the Governing Board meeting to be eligible for representation. (Not applicable for associate chapters)

3. No more than once a year, a chapter may change its status to an associate chapter, or an associate chapter of members with a scope within the United States and Canada may change its status to a chapter.
4. The petition for a chapter charter is to be accompanied by the following:
 - A. The name for the proposed chapter;
 - B. A description of the area of mutual interest;
 - C. A list of the provisional officers elected,
 - D. A copy of the formal record -- usually called minutes -- of the proposed chapter formation meeting, signed by the chapter Secretary, and countersigned by the chapter president,
 - E. Chapter bylaws,

	<p>SUBJECT</p> <p>Chapter and Associate Chapter Application</p>	<p>INDEX NO.</p> <p>3009</p>
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- F. Each year an associate chapter with a scope outside the United States and Canada must provide Family RV Association a current certificate of insurance that is applicable to the country in which the chapter is located.

Maintenance of Chapter and Associate Chapter Status

1. All chapters must maintain a minimum number of memberships in order to retain their accredited status.
 - A. A chapter must maintain a minimum number of 15 Family RV Association memberships. A chapter that fails to maintain the required number of memberships shall revert to inactive chapter status, and the national director or alternate national director elected by the chapter shall have no vote in the proceedings of the Governing Board. [Only family and life membership numbers count toward the certified chapter members.](#)
 - B. An associate chapter must maintain a minimum of 7 Family RV Association memberships. An associate chapter that fails to maintain the required number of memberships shall revert to inactive associate chapter status. [Only family and life membership numbers count toward the certified chapter members.](#)
2. For certification purposes, no later than December 31st of each year, each chapter secretary shall furnish to the national office of Family RV Association a list of its members and a list of incumbent chapter officers. A chapter remaining inactive longer than two years shall no longer be considered a chapter of Family RV Association and shall be dissolved.
3. In each fiscal year, a chapter shall hold at least one business meeting at which a quorum is present. Said meeting shall be duly announced in advance to the membership.
4. A chapter that has been inactive less than two years will return to regular status after it has furnished the national office of Family RV Association its current membership list, which needs a minimum of 15 memberships; a list of elected chapter officers; and the date of one business meeting at which a quorum was present. Upon notice to the Review Council by the National Secretary, the national director or alternate national director elected by the chapter shall regain voting privileges in the proceedings of the Governing Board. Notice must be received no later than 21 days prior to the meeting to be eligible for representation at the Governing Board meeting.
5. If a dissolved chapter wishes to reactivate, it needs to complete a chapter formation kit. There is no fee required to re-charter.

The chapter's charter date can remain the same as originally chartered; however, the chapter's anniversary presentations will need to be manually calculated so that its presentations will be based on total years of existence.

If the chapter is an associate chapter with a scope outside the United States and Canada, it is required to provide Family RV Association with a current certificate of insurance that is applicable to the country in which the chapter is located.

POLICY AND PROCEDURE AMENDMENT

PROPOSAL #4

**P&P #3017, Nomination and Election, Chapter officers -
Responsibilities**

PROPOSER'S RATIONALE:


The amendments to this P&P were made to clarify that the Chapter Alternate National Director is an optional position.

COMMITTEE'S RECOMMENDATION:

The Policy and Procedure Committee recommends approval of this amendment.

EXECUTIVE BOARD'S RECOMMENDATION:

The Executive Board agrees with the committee's recommendation.

	POLICIES AND PROCEDURES	INDEX NO. 3017	APPROVAL LEVEL GB
	SUBJECT Chapter Officers - Nomination and Election Responsibilities	EFFECTIVE 6/13/2024	SUPERSEDES 8/12/13
		SPECIAL DISTRIBUTION Chapter Formation Kit	

POLICY

It is the duty and responsibility of each chapter to elect (not appoint) a president, one or more vice presidents, a secretary, a treasurer, and a national director, ~~and an alternate national director~~ for a one- or two-year term. A chapter may elect in their bylaws to combine the position of secretary and treasurer into a single position. An associate chapter shall elect a president, one or more vice presidents, a secretary, and a treasurer for a one or two-year term. A chapter may elect in their bylaws to combine the position of secretary and treasurer into a single position. A chapter has the option of whether to elect an alternate national director. However, a chapter other than associate, must maintain at least three (3) members holding the officer positions in that chapter. - An individual Family RV Association member may hold either a single office in each of two chapters or two offices in one chapter. A member may hold the office of national director or alternate national director in only one chapter. Members of the same family unit may serve concurrently as a national director or alternate national director as long as they represent different chapters.

Officers of an associate chapter whose scope lies outside the United States and Canada will not be protected by insurance made available to chapters whose scope lies within the United States and Canada.

PROCEDURE

1. The membership of each chapter shall, yearly or every other year, nominate and elect a chapter Nominating Committee to serve during the chapter's year. The Nominating Committee shall make nominations to fill whatever vacancies may occur during this period.
2. The Nominating Committee is to place in nomination candidates for chapter officers, including national directors and alternate national directors. (The offices of national director and alternate national director are not applicable to associate chapters.)
3. At the meeting at which the chapter Nominating Committee formally makes its report, other nominations for any or all offices may be made from the floor.
4. If the chapter's election of officers is to be conducted by mail ballot, such mail ballots must have provisions for write-in votes.
5. Within thirty days of the election, each chapter secretary shall furnish the national office of Family RV Association with a list of newly elected officers.

POLICY AND PROCEDURE AMENDMENT
PROPOSAL #5

**P&P #3022, Chapter National Director and Alternate National
Director Responsibilities**

PROPOSER'S RATIONALE:


The amendments to this P&P were made to clarify when it is appropriate to appoint a Chapter Temporary Delegate versus electing a Temporary Delegate.

COMMITTEE'S RECOMMENDATION:

The Policy and Procedure Committee recommends approval of this amendment.

EXECUTIVE BOARD'S RECOMMENDATION:

The Executive Board agrees with the committee's recommendation.

	POLICIES AND PROCEDURES	INDEX NO. 3022	APPROVAL LEVEL GB
	SUBJECT Chapter National Director's and Alternate National Director's Responsibilities	EFFECTIVE 08/2023 <u>7/2025</u>	SUPERSEDES 7/15 <u>8/2023</u>
		SPECIAL DISTRIBUTION Chapter National Director Chapter Alternate National Director	

POLICY

The national director elected from each chapter serves on the Governing Board of Family RV Association. (NOTE: Not applicable to associate chapters)

PROCEDURE

Responsibilities

1. Each chapter shall elect a member as national director to serve on the Governing Board of Family RV Association and may elect a member as alternate national director to serve on the Governing Board if the national director is unable or unwilling to serve.
2. The term of office of a newly elected national director or alternate national director begins after the national office receives written notice of said election and has verified that the person is qualified. The term extends for the period specified in the chapter bylaws, or until his or her successor is duly elected and qualified.
3. If a vacancy occurs in the office of national director, the alternate national director, if one has been elected, shall immediately assume this office, and this shall be promptly reported in writing to the national office. If the incumbent alternate national director is unable to fill this vacancy, the chapter is to promptly elect (not appoint) a member to fill the vacancy in the office of national director and notify the national office.
4. If the national director cannot attend the Governing Board meeting, the alternate national director may serve in his/her place. In the event that neither the national director nor the alternate national director can attend, a member of that chapter may be elected as a temporary delegate to represent the chapter for the next Governing Board meeting only.

If an event occurs after the 21-day notice requirement has passed that prevents the national director, alternate national director, or temporary delegate from attending the Governing Board meeting, the chapter president may appoint a member of the chapter as a temporary delegate to represent the chapter for the next Governing Board meeting only. [The national office must see that the national director, alternate national director, or elected temporary delegate has a canceled registration to the convention prior to accepting the appointment of a temporary delegate.](#) Notice of the chapter president's appointment of a temporary delegate shall be received by Family RV Association at least seven working days prior to the Governing Board meeting to be valid. Notice must be in writing (fax or e-mail acceptable).

5. A chapter voting member of the Governing Board is entitled to represent only one chapter.

	SUBJECT Chapter National Director's and Alternate National Director's Responsibilities	INDEX NO. 3022
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Chapter National Director

1. National Directors should keep their chapters informed of items pertaining to the national organization and of the Family RV Association areas, as well as keeping the national organization apprised of items happening on the chapter level. Another important duty is participation in and voting during Governing Board meetings.
2. Members of the same family unit may serve as national director or alternate national director in different chapters; such members may not hold these offices in the same chapter concurrently.

Chapter Alternate National Director

An alternate national director, [if elected](#), shall serve whenever the national director is unable to attend meetings of the Governing Board or is otherwise unable to serve. Another chapter officer is not precluded from election as the alternate national director. Alternate national director cannot also be the national director.

**POLICY AND PROCEDURE AMENDMENT
PROPOSAL #6**

P&P #3000, Area Association Creation and Operation

PROPOSER'S RATIONALE:


This Policy and Procedure was returned to the committee by the Governing Board last year. It is being presented again with amendments that include the Area being dissolved whether by Review Council review of the area or in the event that an area has no candidate to fulfill the Area President's position.

COMMITTEE'S RECOMMENDATION:

The Policy and Procedure Committee recommends approval of this amendment.

EXECUTIVE BOARD'S RECOMMENDATION:

The Executive Board amended this proposal in paragraph 1 under "Dissolution" to read as follows: *"In the event of the dissolution of an area, the area shall be dissolved in accordance with paragraph 3 below."*

	POLICIES AND PROCEDURES		INDEX NO. 3000	APPROVAL LEVEL GB
	SUBJECT		EFFECTIVE 7/09/07/2025	SUPERSEDES 8/047/09
	Area Associations - Creation and, Operations, <u>and Dissolution</u>		SPECIAL DISTRIBUTION	

POLICY

An area association may be formed from chapters in an existing ~~FMCA-FRVA~~ area for the purpose of: enhancing communication between and among ~~FMCA-FRVA~~ and its chapters within the area; facilitating cooperation among chapters; coordinating area events; assisting the Area ~~Vice~~ President in the execution of his or her duties; and the execution of other activities that benefit area members.

FMCA defines the geographic boundaries of an area.

PROCEDURE

Operations

1. To facilitate chapter cooperation and to coordinate area rallies and other activities that benefit area members, each area may organize and adopt its own bylaws for its internal self-government. Such area bylaws must conform with any mandatory requirements stipulated in the Constitution and Bylaws of FMCA, DBA Family RV Association. An area association shall present its bylaws to ~~the FMCA's~~ Constitution and Bylaws Committee for its review.
2. Each chapter shall be a member of and shall be equally represented in a designated area association. Associate chapter representation may be determined by the areas.
3. An area association shall elect officers to assist the Area Association President. Area association officers may also serve as chapter officers.
4. An area association shall hold at least one annual meeting at a time set by the Area Association President.
5. The fiscal year of an area association shall conform with that of ~~FMCA-FRVA~~ when practical.
6. An area association may establish a treasury to support its programs.
7. Except in authorized circumstances, an area association is without power by its own actions to bind or obligate ~~FMCA-FRVA~~ in any matter.

Dissolution

1. In the event of the dissolution of an area, the area shall be dissolved in accordance with paragraph 3 below.



2. In the event an area cannot find a candidate to fulfill the Area President's position, the area shall be dissolved in accordance with paragraph 3 below.
3. Chapters may choose an adjacent area in which to associate with the concurrence of the Executive Board. The Governing Board will review the distribution and may adjust with the concurrence of the affected chapter.
4. Any remaining assets of the area will be sold, and along with the area treasury, be dispersed in accordance with the area bylaws. .
5. FRVA will remove the area from the list of IRS subordinates.
6. The area will forfeit its existence.

**POLICY AND PROCEDURE AMENDMENT
PROPOSAL #7**

P&P #4010, FRVA Review Council Responsibilities

PROPOSER'S RATIONALE:

The amendments to this P&P were made to


To complete the procedure of dissolving an area.

COMMITTEE'S RECOMMENDATION:

The Policy and Procedure Committee recommends approval of this amendment.

EXECUTIVE BOARD'S RECOMMENDATION:

The Executive Board does not approve this amendment.

	POLICIES AND PROCEDURES		INDEX NO. 4010	APPROVAL LEVEL GB
	Review Council Responsibilities		EFFECTIVE 8/12/2025	SUPERSEDES 7/09/12
			SPECIAL DISTRIBUTION FMCA Review Council	

POLICY

The Review Council is the disciplinary, investigative, and independent hearing body of Family RV Association. It investigates and hears matters of complaints against members, chapters, or area associations and if there is evidence to support charges, it recommends discipline to the Governing Board, which has the power to impose discipline. Other duties of the Review Council are to determine chapter accreditation status, evaluate area demographics, and assist when roll calls are taken at meetings and in the counting and recording of votes when cast. The Review Council is elected by the Executive Board.

PROCEDURE

Composition

The Review Council shall consist of five members elected by the Executive Board. Executive Board members may not serve on the council.

The National Directors shall submit names of recommended candidates accompanied by the consent of the nominee and a resume of no more than 250 words showing background in activities similar to those of the Review Council's activities.

1. Recommended names shall be submitted to the Executive Director no later than April 30th in odd numbered years.

The Executive Director shall develop a combined list of all nominees accompanied by the nominees' resumes. Nominee names submitted without an accompanying resume shall not be considered.

2. The combined list of nominees with accompanying resumes shall be considered and voted upon by the voting members of the Executive Board at the first Executive Board meeting following the Annual Membership Meeting in odd numbered years.

- A. Each voting member of the Executive Board may cast ballots for a maximum of five nominees. The Immediate Past President and the Executive Director shall count the ballots. The five individuals receiving the highest number of votes shall constitute the Review Council.

In the event of a tie for 1st and/or 5th place there shall be a runoff election between those tied with the same number of votes.

- B. The Chairman of the Review Council shall be the person receiving the highest number of votes before any runoff voting for 5th place, if applicable. The person receiving a majority of the votes cast in the runoff voting for chairman shall become the chairman.



- C. In the event a vacancy occurs on the Review Council, the nominee who received the next highest number of votes shall accede to that position.

Responsibilities

The Review Council shall:

1. Determine from the membership lists, supplied annually by each chapter, the following:
 - A. Whether the chapter is entitled to continue in full-accredited status by having currently fulfilled the requirements of the ~~FMCA~~ Bylaws, and
 - B. Whether the chapter is eligible to vote.
2. Evaluate the demographics of areas and recommend to the Governing Board, for its approval, a manner in which such areas could be better served. Such responsibility shall be executed in five-year intervals, unless directed otherwise by the Executive Board or the Governing Board; and said recommendations, if approved by the Governing Board, shall become effective January 1 of the following year.
- ~~2.3.~~ When an area ceases to function, whether in the case of no candidate for Area President, or at the recommendation of the Review Council, the Council will dissolve the area in accordance with P&P #3000.
- ~~3.4.~~ Carefully, thoroughly, and with confidentiality investigate written complaints against members, chapters, or area associations of Family RV Association when such matters are referred to it. The Review Council reports to the Governing Board through an annual summary report.
 - A. The Review Council will determine first if the complaint should go further. The decision of the Review Council is non-appealable.
 - B. The Review Council shall direct that all information be kept confidential and under seal for one year following adjudication of the complaint and be destroyed unless otherwise required to be preserved by law or ~~Court~~ court order.
 - C. When a complaint is forwarded to the Governing Board for resolution, all information considered by the Review Council will be furnished to the Governing Board. The Review Council will also provide the Governing Board its recommendation regarding sanctions against the member, chapter, or area association, if the Governing Board determines sanctions are warranted. The Review Council shall report its recommendations to the Governing Board through the Review Council Complaint Report.
- ~~4.5.~~ Assist in monitoring registration and/or attendance at meetings of Family RV Association, convened for decision making, when separation of voting and non-voting groups of members is needed.
- ~~5.6.~~ Assist the Secretary at meetings when roll calls are taken and in counting and recording of votes when ballots are cast.



The council may delegate certain of its detail duties to a Credentials Committee, the membership of which shall be appointed by the Review Council.

REVIEW

**Commercial Council Report
Governing Board Meeting
Gillette, Wyoming
July 16, 2025**

The Commercial Council held two meetings this year with the following items being discussed:

**Commercial Council Meeting
Redmond, Oregon
Thursday, August 15, 2024**

- The topic of FRVA going to Perry, Georgia, multiple years was discussed. With this change, FRVA may get better dates.
- The council recognizes that convention attendance numbers are low. They wondered if the attendance was low due to less vendors or were there less vendors due to the lower attendance? If attendance numbers get higher, RV manufacturers may provide more support, and we will see more registered vendors.
- The decision made by the Governing Board to increase membership dues was discussed. FRVA should promote the value of the membership, including benefits, when asked about the dues increase.

**Commercial Council Meeting
Perry, Georgia
Friday, March 14, 2025**

- The upcoming nominations and elections for the 2025-2026 Commercial Council were discussed. Council members were asked to fill out the form with nominations.
- The rebranding of FMCA to Family RV Association was discussed and it was noted that the rebranding brings energy and excitement to the association. It was mentioned that we need to advocate for FRVA and let people know how beneficial FRVA can be for RVers.

Respectfully submitted,

Ed Thor

Ed Thor
FMCA Roadside Rescue Powered by SafeRide, C13660
Commercial Council President

**REVIEW COUNCIL REPORT
GILLETTE, WYOMING
JULY 16, 2025**

We had a couple of minor complaints that were not proceeded with for various reasons.

It is also part of the duties of the Review Council every five years to review the area boundaries of all ten areas. As part of our duty, we specifically looked at whether or not it would be feasible to amalgamate the Midwest Area with the Great Lakes Area. The theory behind looking at the amalgamation was to strengthen one area. We did receive feedback from the Area Presidents. The results of that information led us not to proceed with the recommendation.

We also decided that any future area realignment should also have input from the Governance Committee. Presumably this would be done before the next five-year review occurs.

We did highly recommend a review by the Executive Board as to the mission and purpose of the FRVA Area Associations. What is their mission, how will they accomplish the mission, and how do they tie into the governance structure? When the committee has these answers, they can proceed with the area review to determine whether changes should be made.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Andy Balogh', with a stylized flourish at the end.

Andy Balogh
Chairman, FMCA Review Council

**AMS Committee Report
To the Governing Board
July 16, 2025
Gillette, Wyoming**

The committee consists of the following volunteer members:

- Randy Johnson F541539, Chair
- Bob Wallace F484054
- David Tanous F549294
- Dwight Sloan F484207
- Sam Matzen F354286
- Paul Mitchell F165576, National President

and Staff members:

- Larry Pennington
- Steve Tsai
- Noah Wilson

The AMS/IT Committee was created after the 2024 Redmond Convention. The first formal meeting was held on October 9th, 2024. The committee has also had regular involvement from the National Vice President, Bob Weithofer.

Due diligence was performed on the existing system from Protech. What was discovered was that more than 80% of the website being used was developed in house. This was due to Protech being difficult to program as well as use. Essentially Protech was a very expensive billing system. Frequently Protech would have usability issues, and it generally took Protech months to resolve the issue rather than days. And FRVA would be billed for Protech's fixes. One example, it took Protech 3 months to make a simple change to the annual membership fee during which FRVA lost \$150K in revenue and FRVA was charged \$5,203 for this update.

At the October 18th committee meeting it was decided to recommend to the Executive Board the following:

- 1) Move away from the existing Protech AMS system which costs FRVA \$160-180K annually over and above the original \$500,000 cost.
- 2) To proceed with a dual track initiative:
 - The first track was to allow the in-house staff of Larry Pennington, Steve Tsai, and Noah Wilson to develop an in-house system that encompasses membership and chapter management. If successful, then the recommendation would be to develop this in-house to facilitate future needs.
 - The second track was to look at alternative third party AMS systems.

The above recommendations were made and approved at the November 20th Executive Board meeting.

In mid-December the committee did look at one third party AMS system called Rhythm. While the committee felt it would be a good alternative, it was generally felt that our in-house system would provide the best value and control for the foreseeable (3–5-years) future. Additionally, the startup cost would have been \$150,000.

At present the in-house development staff has completed the Membership and Chapter governance modules which will be demonstrated at the Governing Board meeting. FRVA has incurred no additional costs associated with developing the system in-house other than staff time. Procedures and protocols have been developed along with the use of industry standard tools to make certain that future hires can continue the development should personnel changes occur.

Additionally, Senior Leadership authorized the contract hire of a web User Experience (UX), User Interface (UI) Designer to assist in the design of the look and feel of the website. This person has assisted in the development of the new website relaunch to address the numerous complaints about the usability of the current website.

The membership management module has been running since July 1st, 2025, as well as the Chapter Governance module. The Event module should be functional by September 1st as that is when the 2026 Perry Convention will start being marketed. Once the event module is functional, we hope that all chapters and areas will use the national infrastructure going forward.

The committee and IT staff's design goals going forward are:

- 1) Become mobile centric as ALL interactions should be able to be done via the member's mobile device
- 2) Speed up the onboarding of new members. Making it less time-consuming and easier to join on a mobile device.
- 3) Chapter support in both membership dues collection as well as event payments. Each chapter would need to create its own Authorize.net account which would result in all monies collected being deposited directly into the chapters bank account.
- 4) Moving all Chapter governance to a digital as opposed to snail mail.
- 5) Providing dash boards to assist Senior Leadership guiding FRVA forward

There are numerous desires going forward to better assist the members. One would be taking over the direct management of various benefits to simplify and standardize everything in the FRVA way.

Lastly, the committee would like to express their gratitude to the IT staff: Larry, Steve, and Noah. Without them and their tireless work, this relaunch of the membership management and the new website would not have been possible. Additionally, other national office employees for their cooperation and sharing of information.

This effort has resulted in savings of \$150-\$180k annually and placed control back into FRVA's hands. At present no additional expenses have been incurred, except for the contracting of the UI/UX developer, as the IT staff are already being paid.

Randy Johnson

Randy Johnson, Chairman
AMS Committee

**Contract Committee Report
Governing Board Meeting
July 16, 2025**

**CONTRACT COMMITTEE
REPORT OF COMMITTEE RELATED WORK
FROM OCTOBER 31, 2024 TO APRIL, 2025**

The Contract Committee was appointed to act as a resource for all committees and staff to assure that FRVA receives appropriate benefits from all contracts. The committee held its first meeting via zoom in November 2024. Since then, the committee has been conducting its work via email. As of April 15th, 2025 the committee has reviewed 14 contracts. These include contracts for services, lease agreements for rally sites and partner contracts.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Bob Weithofer".

Bob Weithofer

Education Committee
Report to the Governing Board
July 16, 2025

Committee Members: Bert Henderson, Gary Cipa, Herb Vogt, Nancy Steider, Steve Froese, Gaye Young, Chairman; Glenda Milner, Special Technical Advisor.

Education and training our members are vital to our Association. Offering the best classes through FRVA University, RV Basics, RV Driving and Family RVing provides knowledge of caring for our rigs and driving safely.

FMCA University is ever evolving as our committee continues to invest time into uploading Lifestyle and Technical articles and creating tests for Curriculum. Glenda Milner teaches a seminar on the latest version during conventions and area rallies. Please note this is an ongoing process as new articles bi-monthly are published.

RV Basics draws new members to our conventions with most of our students being First Time Attendees. I appreciate Sue Cipa and Phyllis Britz volunteering to help me call over 300 First Timers, welcoming them to the conventions, asking if they had any questions and inviting them to attend RV Basics, which the majority were not aware of it. They were delighted and appreciated our calls. This process took days to accomplish. Our attendance grew from just a few to over 60. Our RV Basics Instructors Gary Cipa, Steve Ray, Eric Britz and Brad Brown (FRVA members) possess a wealth of knowledge of technical information that is second to none. Gary Cipa, main instructor, receives hand written reviews from all the attendees, which continually receives excellent comments over the years. Many students return to take it a second and third time. Also, I appreciate Sue Cipa, Phyllis Britz, Gil Raye and Betty Brown for providing all admin, registration and coordination, which is a great service to the program of which FRVA did not have to send staff to assist.

In 2023 we created our RV Basics Alumni Chapter because of the enthusiasm of our students which is continually growing.

We are continually searching for seminar topics that are beneficial for our membership, as well as utilizing our RV Basics instructors to teach them. These can be utilized not only at our conventions, but also, area rallies and chapter rallies. This is FRVA members teaching members.

We as an association should take every opportunity (website, magazine (articles, etc.), convention captive audiences (entertainment, during seminars), area and chapter rallies and email blasts to promote RV Basics awareness to all members who look to us for education opportunities. We still want to be the “one stop shop” for all RV needs.

I respectfully submit this report for file,

A handwritten signature in cursive script that reads "Gaye Young". The signature is written in black ink and is positioned below the text "I respectfully submit this report for file,".

Gaye Young, Chairman
Education Committee

**Enhancing FRVA Committee
Report to the Governing Board
July 16, 2025**

**ENHANCING FMCA COMMITTEE
STATUS REPORT TO THE EXECUTIVE BOARD/BOARD OF DIRECTORS
FEBRUARY 20, 2025**

A meeting of the Enhancing FMCA Committee of Family RV Association was held on February 12, 2025. The Committee is forwarding the following recommendations to the Executive Board and Board of Directors.

1. To approve the previous action taken to move marketing under the Communications and Publishing Department.
2. That the Enhancing FMCA Committee review job descriptions and employee duties in an effort to remove some duties and improve the employee workload, with the managers providing input and making suggestions to the committee.
3. That the FRVA Executive Board sells the two residential properties next to Clough Pike.
4. That the committee explores costs of bi-monthly and/or digital production of the magazine and other options that help our publishing cost.

**Enhancing FMCA Committee
Status Report to the Governing Board
May 29, 2025**

Committee Members:

Rett Porter (Chairman), Bill Dees, JD Harris, James McDaniel, Rodger Stickley, and Sam Poteete-Libby

The committee was approved by the Executive Board and formed on September 26, 2024

The committee's initial scope:

1. Review all FMC staff positions as to effectiveness and requirements to meet member's needs.
2. Consider volunteer activities that can help FMCA activities.
3. Determine positions that could be converted to independent contractors to lower expenses and maintain or improve production.
4. Identify areas and personnel who can cross train to cover positions within the FMC organization.

5. Make recommendations to the Management Committee and Executive Board to improve operations.
6. Coordinate with the Governance Committee to ensure no overlapping of efforts.

In January 2025 the committee developed, distributed, and evaluated employee climate surveys offered to all FRVA employees. After the surveys were submitted, a thank you letter from the committee was emailed to all employees.

The committee met several times in Zoom meetings after the surveys and made the following recommendations to the Executive Board on February 20, 2025. These recommendations were presented at the Executive Board meeting in Perry, GA in March, 2025.

1. To approve the previous action taken to move the Marketing Department into the Communications and Publishing Services.
2. To review job descriptions and employee duties in an effort to remove some duties and improve the employee workload, with the directors providing input and making suggestions to the committee.
3. To encourage the FRVA Executive Board sell the two residential properties next to Clough Pike. These lots require maintenance and insurance expenses with no income or advantage to our organization.
4. To explore cost of bi-monthly and/or digital production of the magazine and other options that help our publishing costs.

In February, the committee began weekly Zoom meetings to review the FMC Employee Handbook. This 51-page book covers details of employment policies, the workday, and employee benefits. The committee has studied every page in detail and in June made many recommendations for improving the handbook to the Executive Board for their approval. Reviewing, updating, and clarifying this important document should be very beneficial to the employees of FMC.



Rett Porter, Chairman

**Executive Director Search Committee
Report to the Governing Board
Gillette, Wyoming
July 16, 2025**

The Executive Director Search Committee of Family RV Association (FRVA) started meetings in October 2024, twice a month via video conferencing and one meeting in person in Perry, Georgia, in March 2025, and the report is as follows:

**EXECUTIVE DIRECTOR SEARCH COMMITTEE
REPORT TO THE BOARD OF DIRECTORS
JULY 16, 2025**

- During our meetings we reviewed past documentation from prior search committees.
- We met with current FRVA Staff on an individual basis to establish organizational needs as staff see it.
- We attended other committee meetings to gain vital information as to the direction our organization is heading.
- After long hours of discussion this committee compiled a Job Description for the position that we feel best serves the needs of our organization moving forward.
- We then had the Job Description proofed for any grammatical errors and had legal review it for compliance requirements.
- The Job Description was submitted to the Executive Board in March 2025 for any thoughts or revisions, having received additional recommendations, changes were made, Job Description was resubmitted for final approval.
- It was also the recommendation of this committee not to seek applicants until we had the 2025 national officer elections in July 2025. The rationale was hiring an executive director prior to an election would be a disruption and could incorporate initial uncertainty.

I would like to recognize the other members of our committee which included Paul Mitchell, Bob Weithofer, and John Jacobs. Their insight was very instrumental in moving forward in this step of our organization.

Rodger Donnelly

Rodger Donnelly F253331

Chairperson, Executive Director Search Committee
Family RV Association

**Governance Committee
Report to the Governing Board
July 16, 2025**

**Governance Committee
Report to the Executive Board
May 23, 2025**

A meeting of the Governance Committee of Family RV Association was held on March 31, 2025, via Zoom conference. The committee is forwarding the following recommendations to the Executive Board:

1. To recommend that the Governing Board quorum be amended to: “A quorum for the transaction of business at the Governing Board meeting is 25% of the voting chapters or 75 members from the voting chapters, whichever is less.”
2. To task the Constitution and Bylaws Committee, and the Policy and Procedure Committee to review the documents and develop a recommendation on what items the Governing Board must approve. ***The Executive Board amended this motion to read as follows: The Constitution and Bylaws Committee, the Policy and Procedure Committee, along with the Governance Committee, will work together to review the documents and develop a recommendation on what items the Governing Board must approve versus what the Executive Board will approve.***

Respectfully submitted,



Ken Carpenter, Chairman, Governance Committee
Members: David Fuller, Glenn Nulty, Connie Pool, Don Schleuse

Governmental and Legislative Affairs Committee
Report to the Governing Board
Gillette, Wyoming
July 16, 2025

The FMCA Governmental and Legislative Affairs Committee continued to monitor, via the Legislative activities of the RV Industry Association, the impact of [California's Advanced Clean Trucks \(ACT\) regulation](#), aimed at promoting zero-emission vehicles (ZEVs), which will create a near-total "ban" on motorhome sales in the state, as well as in additional states that follow the [California Air Resource Board \(CARB\)](#) regulations. While the regulation does not specifically ban motorhome sales, the ACT regulation mandates manufacturers of medium and heavy-duty vehicles to sell an increasing percentage of ZEVs each year. This has led chassis manufacturers to halt sales of traditional internal combustion engine chassis for motorhomes in California, stemming from the lack of ZEV chassis suitable for motorhomes.

When CARB filed its proposed amendments earlier this year, the RV industry met with CARB staff to discuss the impact on the industry. RVIA also [submitted comments](#) laying out the negative impact of the regulation on the motorhome industry. Unfortunately, CARB did not make any further amendment which would alleviate the problem of motorhome manufacturers being told by chassis manufacturers that they would not be able to supply ICE (internal combustion engine) chassis for sale into California since they could not offset their ZEV deficits by sales of a ZEV motorhome chassis.

Making the matter more complicated, it is not just the ACT that is causing the issue right now; it is the trio of regulations passed in the last 2-3 years: the ACT, along with the [Omnibus Low NOx rule](#) and the [Advanced Clean Fleets rule](#). These three rules work together with the goal of gradually transitioning medium- and heavy-duty vehicles to zero emission vehicles (ZEVs) by 2036. RVIA has commented to CARB on each of them, and also on the [Small Off-Road Engine regulation](#) which threatens spark-ignition engines on generators.

RVIA continues to work with CARB staff on the ACT with their staff looking to hear more from our members and understand why chassis manufacturers will not be able to deliver products. RVIA continues to work with manufacturers, dealers, and CARB to find a solution, if nothing changes, motorhomes will not be able to be sold and registered in California beginning in 2025. The exact date is still to be determined.

There are ten states which have adopted the CARB ACT rule. Rules in Massachusetts, New Jersey, New York, Oregon, and Washington will take effect with the 2025 model year while rules in Vermont will take effect with the 2026 model year, and those in Colorado, Maryland, New Mexico, and Rhode Island with the 2027 model year. States that adopt California emission standards (so-called Section 177 states) are required by federal law to maintain consistency with California's requirements. Thus, amendments made in California will eventually be adopted by the states listed above.

The U.S. House of Representatives has voted to repeal EPA waivers that allowed California to set its own vehicle emission standards, including rules for zero-emission vehicles and heavy trucks. This action effectively blocks California from enforcing its ambitious plans to ban the sale of new vehicles. The Committee will continue to follow this development as the repeal is pending passage in the senate, expected by June 1.

CARB Compliance reminder: California registered motor homes (**for recreational and emergency use**), and vehicles that meet the requirements to be designated as agricultural vehicles, are only required to submit to emissions compliance testing once annually.

- Motor homes not for recreational use or emergency occupancy (e.g. commercial use motor homes) must follow these compliance requirements. [Clean Truck Check Requirements for Vehicles Subject to Semi-Annual Compliance](#)

Activities of the Committee this year included communications with Canadian FRVA Members regarding tariff concerns. FRVA's position can be summarized as follows: The introduction of tariffs between our two countries is expected to have several economic impacts on the beloved travel experiences on both sides of the border. The economic considerations Canadian members expressed apply to their travels to our southern states and for USA member's adventures across Canada's provinces.

When it comes to international trade relations, the FRVA has few tools to have a great impact. What we are doing is to engage with the RV Industry Association (RVIA) of which FRVA is a member and collaborate with it as it uses its established channels for communicating with government officials. Stories from our members are shared with RVIA on how tariffs are affecting travel plans, costs, and overall experience.

What we are doing domestically is to encourage our USA members to reach out to their members of Congress in both the House and Senate. RVIA has a brief page on Advocacy which is being updated to provide resources for those citizens who want to get involved: <https://www.rvia.org/advocacy/take-action>.

The Canadian RVDA produced a Canadian Tariff Advocacy Guide – while it comes from a dealer perspective, it includes guidance on reaching out to Members of Parliament on this issue as well as on the potential of Canadian retaliatory tariffs on RVs. <https://www.rvda.ca/content.asp?contentid=199>.

RVIA put together articles detailing the tariffs and their status that will enable us to better understand everything that is happening. <https://www.rvia.org/article-tags/tariffs>.

RVIA continues to advocate on behalf of the industry to both the Administration and members of Congress, especially surrounding our close trade partners like Canada and on issues affecting public lands and safety, this becoming a concern due to the announced elimination of Federal employees that is expected to impact our National Park Service.

The Committee also reviewed and approved the change of the logo and name of the Parking Rights manual from Family Motor Coach Association to Family RV Association.

The Committee also received input from a member concerned about the lack of focus on consumer issues related to defective RVs. The Committee's response summarized the resources available to help those with defective RVs and a FRVA Guide for those planning on purchasing an RV.

RV owners have several consumer protections to safeguard their rights when dealing with defective vehicles or unfair practices. FRVA University offers articles and videos explaining RV lemon laws,

warranty rights, and defect resolution strategies.

1. RV Lemon Laws

- If an RV has persistent defects that the manufacturer fails to fix after multiple repair attempts, owners may be entitled to a refund or replacement.
- Lemon laws vary by state, covering different types of RVs (motorhomes vs. towable trailers). You can check state-specific laws at RV Lemon Law.

2. Warranty Rights

- RV owners have the right to timely repairs under manufacturer warranties.
- Owners should receive detailed invoices for all repairs to track issues and ensure proper service.

3. Consumer Protection Organizations

- RVACA (RV Advisor Consumer Association) advocates for RV owners, offering mediation services and legal assistance for warranty disputes.
- Better Business Bureau (BBB) helps RV owners file complaints against dealerships or manufacturers engaging in unfair practices.

4. Federal & State Consumer Laws

- Unfair and Deceptive Acts and Practices (UAP) laws protect RV buyers from misleading sales tactics.
- Magnuson-Moss Warranty Act ensures manufacturers honor warranties and provides necessary repairs.

Members need to be aware that FRVA offers a variety of educational resources to help members address RV defects and maintenance issues. Here are some key programs:

- FRVA University: A comprehensive online hub featuring 600+ articles and videos on RV troubleshooting, repairs, and maintenance. Members can receive expert advice from industry professionals
- RV Basics Workshop: A two-and-a-half-day course designed to teach RV owners essential maintenance and troubleshooting skills. This workshop covers common RV defects, operational best practices, and safety measures.
- FRVA Forums: A community-driven space where members can discuss RV issues, share repair tips, and seek advice from experienced RVers.
- Family RVing Magazine: A publication providing insights into RV maintenance, defect prevention, and industry updates.
- FRVA Events & Seminars: Hands-on learning opportunities at conventions and rallies, where members can attend seminars on RV maintenance and defect resolution.

Respectfully submitted,



Ken Carpenter, Chairman, Governmental and Legislative Affairs Committee
Members: Steven Bertling, LB Butts, Ed Thor

MEMBERSHIP/MEMBER SERVICES COMMITTEE
REVISED REPORT TO THE EXECUTIVE BOARD
MARCH 8, 2025

A meeting of the Member Services Committee of the Family RV Association was held on February 27, 2025, by video conference. The committee is forwarding the following recommendation to the Executive Board:

- To approve the RV Overnights proposal as follows:

RV Overnights provides RVers with unique and convenient overnight parking options. Their app provides users with a diverse range of boon docking options, from farms and wineries to breweries, distilleries and attractions, such as drive-in theaters. They currently have over 800 hosts from coast to coast including Canada. They also have listings for dump stations and propane fill locations and incorporates Google Street View.

The Proposal's key elements are:

1. Provides an exclusive full RV Overnights membership for \$29.95 yearly for life. Equates to a 40% discount exclusive to FRVA. This compares to a projected future rack rate of \$49.99.
2. This is an exclusive offering to FRVA of 30% off of their advertised rate for perpetuity and will always be the lowest rate offered to anyone or group.
3. The discount would renew with the membership as long as it's kept active.
4. FRVA members will have a portal via FRVA.COM to access discounted rates that are not on the open market.
5. RV Overnights and FRVA will have a cross promotion agreement with regular mentions in Member e-mail, regular mention in social media posts and leaderboard ads on the RV Overnights webpage.
6. Available to all FRVA members, including Canadian.
7. RV Overnights will report quarterly the number of new and renewed FRVA members as well as the commission paid. Will participate in Conventions and have secured vendor space for the 110th International Convention in Perry.
8. As an exclusive agreement, FRVA will have to cancel our agreements with Harvest Host and Boondockers.

**Recruitment and Retention Committee
Governing Board Report
July 2025**


OCTOBER 2024 TO MAY 2025

The Recruitment and Retention Committee has conducted twelve (12) Zoom workshop discussions to discuss membership new joins and membership retention being experienced in FMCA/FRVA for the past 7-8 years. Numbers available are concerning. Past programs supporting chapter members recruiting new FMCA/FRVA members had been discontinued during past years. 2017 was the last year that members face to face recruiting was primary source of new members. The many discount programs and priority emphasis on new targeted market RVer's or RV interested folks have not reversed the trend of the past 8 years.

- 1) The existing Affiliate Program provided a QR code tool for individual members to use in recruiting new members and receiving \$10 credit for each. It has been ineffective – past 2 ½ years had resulted in 72 new joins. This Affiliate Program has been expanded in two major significant ways.
 - a. Chapters may now obtain a QR code specific to their organization so that joint recruiting may be done by members on behalf of their chapter. The chapter now will receive a credit/payment of \$10 for each member recruited as a new join FMCA/FRVA member. Each interested chapter would also receive 250 business cards specific to their chapter QR code to share with their members for recruitment purposes.
 - b. The Affiliate program for individual recruiting and chapters now includes credit given for all renewal of members whose membership had expired for a period of 60 days or more. Previous efforts and contacts of the membership department were discontinued after 60-day period, so this now provides the tool and incentive for individuals and chapters to bring these past members back into the organization.
 - c. These new guidelines apply to both individual family memberships and commercial memberships. This tool will assist members and chapters to recruit Dealers, RV Services, and Campgrounds into FMCA/FRVA.
- 2) Over the past few years, FMCA/FRVA's relationship with manufacturers and dealers has become less productive and financially advantageous. A new Manufacturer's Comp Program of FMCA/FRVA 1 year membership was implemented for Leisure Travel Van new owners. To revitalize these opportunities, the priority is to re-establish partnership relationships with targeted brands that have existing chapter relationships, followed by targeting non-motorized brands that have not had a traditional relationship with FRVA.

The strategy to improve FMCA/FRVA relationship with the manufacturing industry would be the most productive means to increase exposure to first time newly purchased RV's owners. Developing a strong manufacturer relationship can lead to increased opportunities beyond membership building. FRVA can become the voice for all manufacturers beyond the dealership network. Opening the door to manufacturers by using specific membership voucher comp program allows FRVA to retain the leading, recreational member driven association in North America. We hope to identify priority opportunities by further utilization of members having existing relationships with manufacturers and dealers. Identification in progress. While the past and initial complimentary program is in the form of a free 1-year membership for new owners, the Recruitment and Retention Committee recommends the vouchers would be for "2 years for one-year dues" or 50% for first year – both options more financially sound than past free memberships.

- 3) Three "RV Curious" community invitational sessions were held during Tucson rally, two were held at Redmond convention and 5 at Perry rally. Attendees were found to be almost entirely existing RVer's with interest to discuss and learn more about RV lifestyle and specific personal questions. Following these experiences, the decision was made to change focus from "RV Curious" to that of "RV Essentials" for educational purposes on basic RV lifestyle issues. Two "RV Essentials" sessions will be held during Gillette. Specific topics of common interest will be addressed in separate "spin-off" seminars. "RV Curious" marketing will continue on the various social media platforms and hopes are to evaluate effectiveness of these efforts.
- 4) Membership communications via FMCA/FRVA emails have been a major weakness with a negative impact on membership satisfaction for years. The root cause of declining recruitment and retention is apparently diminishing membership satisfaction. The AMS Committee's reworking of the system and website useability will enable organization and staff to be far more productive and effective in communicating appropriately as a family and social organization.



John D Jacobs

Chair – Recruitment & Retention Committee

JohnJacobsFMCA@gmail.com

Actions 2024/2025

The items summarized below are actions taken by the Executive Board and Board of Directors from August 2024 through July 2025. The items are split into two groups:

The “Items to be Voted On” are action items approved by the Executive Board or Board of Directors that also require the approval of the Governing Board. Prior to voting, any item may be pulled by a member of the Governing Board for additional discussion.

The “Informational Items,” which have previously been reported in the minutes of the Executive Board and Board of Director meetings, are provided to aid the Governing Board in exercising its oversight responsibilities over the affairs of Family RV Association and FMC as contemplated by the Bylaws. Any questions regarding the Informational Items may be raised during the Governing Board meeting.

ITEMS TO BE VOTED ON

1. To request that the Governing Board authorize the sale of the two residential properties adjacent to the Clough Pike property.
2. To recommend that the Governing Board authorize the Executive Board to conduct a study to consolidate the two properties (Clough Pike property and the Round Bottom Road property) into a single facility. If it is physically and financially feasible, the Executive Board is authorized to proceed with the consolidation of and sale of the surplus property.
3. That the Executive Board approve a decrease in the Commercial Membership Dues for new and renewal commercial members to \$69 until July 16, 2025, and that these memberships are eligible for the affiliate credits.
4. To approve the locations of Perry, Georgia, and Sedalia, Missouri, for the 2026 International Conventions.
5. To approve the locations of Perry, Georgia, and Gillette, Wyoming, for the 2027 International Conventions.

6. To recommend that the Governing Board quorum be amended to: “A quorum for the transaction of business at the Governing Board meeting is 25% of the voting chapters or 75 members from the voting chapters, whichever is less.”

INFORMATIONAL ITEMS

7. To suspend the “Share the Love” campaign beginning August 17, 2024.
8. To change the Chief Executive Officer (CEO) title back to Executive Director.
9. To refer the possibility of a Lifetime Membership campaign for a promotional period to the Policy and Procedure Committee for an opinion on whether to include attendance at national rallies and/or evaluation of the Bylaws definition for Lifetime Memberships.
10. To purchase FRVA.com as the domain name.
11. That FRVA move away from the existing AMS system.
12. To proceed with the proposal as follows: Allow in-house staff to develop a proof of concept (POC) over the next three months that implements modules for membership, events, and chapters to show that management software can be developed in-house. If successful, it would be the recommended approach going forward with industry standard development tools that FRVA staff already utilize. The POC would require the IT Director to devote 100% of his time to this endeavor over the next three months. While the POC is being worked on, the committee will continue to investigate third-party AMS systems by setting up three or four demos as a backup should the POC not be successful.
13. To start the newly updated member plates as of March 1, 2025.
14. To recommend to the Executive Board the approval of the RV Overnights proposal.
15. To approve the renewal of the 2025-2026 insurance policies with a renewal date of April 1, 2025, for an amount of up to \$370,000.
16. To suspend the offering of the monthly dues option.

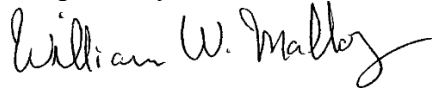
17. To change the affiliate programs (both family and chapter) to include members who have expired for 60 days or more, not six months, as previously discussed.
18. To earmark 50% of the association's net operating earnings to each of the reserve funds in the investment portfolio as outlined in Policy & Procedure #2035, Reserve Funds.
19. To set aside \$20,000 for the purpose of education for FRVA's 2026 fiscal year proposed budget.
20. To accept the recommendation from the Wage Review Board for the 2026 budget for salaries and contracted employee expenses in the amount of \$1,929,926, as outlined in Policy and Procedure #4012, Wage Review Board.
21. The Constitution and Bylaws Committee, the Policy and Procedure Committee, and the Governance Committee will review the governing documents and develop a recommendation on what items the Governing Board must approve versus what the Executive Board can approve.
22. To approve the Proposed 2026 Fiscal Year Budget with a surplus of \$20,121.
23. To award the 2025 Robert L. Richter Award to David Meyer, F477215, with the Dogwood chapter.

**Nominating Committee Report
Governing Board Meeting
Gillette, Wyoming
July 16, 2025**

The Nominating Committee is pleased to announce the following slate of candidates for national offices for the 2025-2027 term. The committee sought the assistance of chapter, area, and national FRVA officers in referring persons who would consent to nomination and accept the responsibilities of a national office. These candidates have accepted the challenge.

National President	Paul Mitchell, F165576 Barbara Smith, F329936
National Senior Vice President	Bob Weithofer, F253844 Les Naylor, F231802
National Secretary	Glenda Milner, L409834 Don Schluese, F264999
National Treasurer	Nick Gilliam, F428529 Ken Lewis, F257360D

Respectfully submitted,



Bill Mallory, F256138
Chairman, Nominating Committee

Committee Members:

Les Naylor, F231802
Roxane Parish, F357370
Mike Neighbours, F415508
LB Butts, F444406

➔ NATIONAL OFFICER CANDIDATES

The 2025 election of Family RV Association national officers will be held July 16, 2025, at the 111th International Convention in Gillette, Wyoming.

Family RV Association's Nominating Committee has submitted the slate of candidates for national office for the 2025-2027 term. The members of the committee are Bill Mallory, F256138, Chairman; Les Naylor, F231802; Roxane Parish, F357370; Mike Neighbours, F415508; and LB Butts, F444406.

Following are resumes submitted by each candidate. Although balloting is restricted to national directors and national officers, all Family RV Association members are invited to review the candidates' resumes and to communicate their preferences to their respective national director or area president. Doing so will help him or her better serve members on election day. Also, nominations can be made from the floor of the Governing Board meeting; however, committee members ask that this be done only with the prior consent of the proposed nominee.

↓ NATIONAL PRESIDENT



CANDIDATE FOR NATIONAL PRESIDENT

**PAUL G. MITCHELL,
F165576**
pmitchell.frva@gmail.com

FAMILY RV ASSOCIATION (FRVA):
Member since 1993

NATIONAL OFFICER/EXECUTIVE BOARD MEMBER:
National President, 2024 to present
National Vice President, 2023 - 2024
International Area President, 2020 - 2023

NATIONAL COMMITTEES:

National Review Council, 2019 - 2020
National Audit Committee, 2021 - 2022
National Convention Committee, 2021 - 2024
Chairman, Tucson, AZ, convention, March 2024
Chairman, Redmond, OR, convention, August 2024
National Recruitment and Retention Committee,
2020 - 2023
Chairman, 2021 - 2023

FAMILY RV ASSOCIATION (FRVA) INTERNATIONAL CONVENTION, LEADERSHIP, AND VOLUNTEER:

Attended the last 22 FMCA International Conventions
Trams Volunteer at 4 International Conventions
Assistant Chief of Trams at 2 International Conventions
Chief of Trams at 1 International Convention
Security Volunteer at 1 International Convention
Communications Coordinator
at 2 International Conventions

AREA LEADERSHIP AND VOLUNTEER:

International Area Organization (INTO)
President, 2020 - 2023
International Area Organization (INTO)
Senior Vice President, 2019 - 2020
International Area Organization (INTO)
Vice President, 2015 - 2019
Western Area – Tables and Chairs Volunteer, 2016 - 2019
Rocky Mountain Area – Security Volunteer, 2016 - 2019
Midwest Area – Trams Volunteer, 2017 and 2023
South Central Area – Trams Volunteer, 2015 - 2017
Great Lakes Area – Trams and Facilities Volunteer,
2014 - 2018 and 2020 - 2021
Northwest Area – Food Service Volunteer, 2019

CHAPTER LEADERSHIP:

Racecar Fans Chapter President, 2014 - 2021
SOI Motorhome Club Chapter President, 2018 - 2021

MEMBER OF 16 FRVA CHAPTERS:

Beaver Ambassador Club	Desert Roadrunners
Eastern Gourmands	Elk International
Full Timers	Holiday Rambler RV Club
Military Veterans	Monaco International

On the Road Stitchers
Ramblin' Pushers
RVQue
SMART FMCA

Racecar Fans
Rolling Red Hatters
SOI Motorhome Club
4-Wheelers

SUMMARY OF QUALIFICATIONS:

I was drafted into the US Army in 1968, selected for Officer Candidate School in 1977 and retired as a Major in 1992, after completing 21 years of active service. I am a combat wounded veteran, member of the Military Order of the Purple Heart (MOPH), and a lifetime member of the Military Officers Association of America (MOAA). I have a Bachelor of Science Degree and Masters Credits in Public Administration. Since my retirement I have worked in many areas, traveled extensively, and continue to look for interesting and exciting activities. FRVA has provided and continues to give me new and unique challenges.

Lisa and I met in Germany while both of us were serving in the US Military and have been married 43 years. We full timed in our motorhome for 9 years, still spend more time on the road than at our house and have put over 450,000 miles on multiple RVs since 1993. We have attended all FRVA International Conventions since 2014, plus 20 Area rallies, volunteered at each and have learned about the organization at every level.

SUMMARY OF GOALS:

I moved into the President's position in September 2024 after 13 months as your Vice President. I have worked tirelessly to improve the relationship between the staff in Cincinnati and the elected officers on the Executive Board. Our staff is second to none and should be recognized for their dedication to FRVA along with their exceptional work ethic. We are starting to head in the right direction, and the free flow of information from our staff is continuing to move us forward. We still have challenges, but together we are working on rightsizing our association, streamlining our processes while still providing our members with the best customer experience in the RV world. As your President I will continue to develop the relationships between our dedicated staff and the Executive Board. The Association Management Software (AMS) committee has been established, working alongside our IT staff, to put together a much-needed quality, easy to use management system that will integrate our systems and allow our staff easy access to the information they need to support our members. My goals are (1) increasing membership, (2) adhering to our annual projected budget, (3) growing our investments and (4) continuing to provide Medical and

Travel Assist, our magazine and conventions, while supporting our chapters and areas.

My five years of experience on the Executive Board along with my extensive leadership background have prepared me to continue leading FRVA into the future as your President. I will keep our association moving in a positive direction, make the necessary tough decisions to keep us within our budget while rightsizing our organization. I will continue the emphasis on "Family" as the most important part of FRVA.



CANDIDATE FOR NATIONAL PRESIDENT

**BARBARA SMITH,
F329936**

barbarasmith01451@gmail.com
978-764-7484

FMCA EXPERIENCE –

National Treasurer 2021-2025 and Chair, Finance Committee 2021-Present, Conducting roundtables for Area and Chapter Treasurers. Presenting Governing Board Report with over ten years of analysis of profitability benchmarks to support strategic initiatives.

National Area Vice President, Northeast Area 2017-2019, Northeast Area Rally 2017, 2019 contract review and implementation for 2 Syracuse Area rallies.

Full-time commitment to budget plan and review, investment opportunity analysis, convention venue cost analysis, risk assessment of FMCAssist and insurance-related issues vs. costs. Revenue generation suggestions made with other team members and development of seasonal financial targets and financial feasibility of membership recruitment methods. Presented results in visual format. PROVIDING A FOUNDATION FOR GROWTH within fiscal restraints.

Joined FMCA in 2003 with husband, Ed. Prior to national office, active in the Northeast Area as a captain for NEAR rallies beginning in 2010, preparing signs, providing security, helping with chapter events and covering youth program activities.

NMA Executive Board activities included with a team: store, ladies social, Information Booth, and past NEAR

activities, vendor planning, contributions and fundraising, organized documents for the team on Google.

Attended most National Reunions/Rallies 2008-2025.
Always volunteering: NEAR, GEAR, Western Area
Indio, Rocky Mountain, Southeast and INTO area rallies.
Expanded our chapter reach across the U.S. and Canada.

NATIONAL COMMITTEES –

Finance Committee, Chair, 2021-2025.
National Convention Committee, 2018-2019.
Governmental and Legislative Affairs Committee,
2019-2020.
Risk Management Committee, 2017-2019.
Nominating Committee 2016-2017.
Under 60 Task Force, which grew into FMCA Energized
Group chapter, 2014 – 2021.
Education Committee, 2015-2016.
Long Range Planning Committee, 2014-2018.
Marketing Committee, 2010-2011.

ON THE CHAPTER LEVEL –

NY Centrals, Tiffin Travelers, Overland Trailblazers West,
Past National Officers (PNO), FMCA Energized
Chapter, Allo Quebec, Jersey Gems, RVQue,
Roll'n Rebels, Overland Trailblazers West,
Bernie and Red, Monaco International Chapter.
National Director: Yankee Travelers 2013-2017,
2019-2021.
Granite Staters Treasurer (2016) and Membership Chair
(2009-2010).

EDUCATION AND TRAINING –

Bachelors' Degree, University of Vermont,
1975 Economics.
Master of Science Degree Business Administration,
University of Massachusetts, 1977.
Wall Street (structured Bonds, contracts, 8 years
progressively increasing leadership role up to Managing
Director, 1988). Subsequent 15 years computer systems
and staff management experience and best practices
in project management in a consulting role requiring
extensive travel, C-suite-level participation.

GENERAL EXPERIENCE APPLICABLE TO PRESIDENT –

Effective communicator in a mostly Zoom remote
environment and provide innovative solutions that
follow our current Policies and Procedures.

Unique talent with C-suite-level executives to resolve
issues, performing gap analysis and writing audit reports,
cull our investment and audit reports to apply knowledge
to financial solutions.

Willing to roll up my sleeves and bring together
member expertise to develop answers to qualified fiscal
questions while attending to needs of chapter treasurers.

Understanding and working within the culture that
led FMCA to be financially successful in the past.

GOALS –

Proven leadership success measured by more
accurate benchmarks. Extensive work with our
Commercial Council.

Better fiscal responsibility with involvement of
Finance and Audit committees and Governing Board
members' recommendations to the Executive Board.
Communication of Visual Results.

Active management of cash flow and reserve funds.
Follow Ohio state regulations. Follow up on commercial
contract overrides.

INTERESTS AND ACTIVITIES –

Married to Ed Smith for 31 years. As a team, we enjoy
exploring new places, entertaining, walking, swimming,
rafting, and having fun, outdoor activities, and cooking for
large groups. Raising money for medical research/charities.



**CANDIDATE
FOR NATIONAL
VICE PRESIDENT**

LES NAYLOR, F231802

lesn20002000@yahoo.com
513-806-6184

Let me introduce myself in a few words. My wife,
Sue, and I became a member of FMCA in 1997 after
purchasing our first motorhome. We joined our first
chapter in 2000 and are still active members of the
Ontario Rovers.

FMCA EXPERIENCE:

FMCA National Vice President, Great Lakes Area
2016-2020
Wagon Master for the 96th Indianapolis summer
convention 2017
FMCA Convention Committee 2016-2018
FMCA Membership and Member Services Committee
2016-2018
FMCA Nominating Committee 2011-2013, 2023-2025
Volunteered at all the summer conventions we attended

GREAT LAKES AREA MOTORCOACH ASSOCIATION:

GLAMA President 2016-2020
GLAMA Wagon Master for Area Rallies 2016-2019
Food chairman for GLAMARAMA 2013-2019,
2022 – present
Entertainment chairman 2023 – present
Ontario Regional Vice President 2012 – 2016

CHAPTERS:

President and National Director of Ontario Rovers
2008 – 2016
Ontario Rovers National Director 2020 – 2025
While representing the Ontario Rovers attended 11
Governing Board meetings.

We are also members of the following chapters: PNO,
Racecar Fans, and Ontario Great Lakers.

I was educated in England and emigrated to Canada
in 1976 with my wife, Sue, and our two children who are
now both FMCA members. I worked for an engineering
and manufacturing company of industrial furnaces
in various positions and retired as vice president of
technical services.

We enjoy the RV lifestyle and follow motor racing.

It's my belief that I can be an asset to Family RV
Association (or the Executive Board) as I have had 25
years of various management positions, including
controlling contracts up to \$6-7 million on time and
within budget.

We as an organization have to actively recruit new
members, control our overspending and stop depleting
our member benefits and reserve fund. Our staff need
our support and encouragement.

Hopefully I can help this organization survive and grow.



**CANDIDATE
FOR NATIONAL
VICE PRESIDENT**

**BOB WEITHOFER,
F253844**

*bobwww.fmca@gmail.com
(615) 218-7530*

Member of FMCA since 1998

National Office: Vice President November 2024-present

National Committee: Governing Board 2015-present,
Executive Board 2023-present, Chairman FMCA Policy &
Procedure Committee 2021-2024, FMCA Constitution and
Bylaws Committee under two different FMCA Presidents
and three different Chairpersons 2015-2020, Chairman &
Member Convention Committee 2023-present, Executive
Director Search Committee 2024-present, Management
Committee 2024-present

Area Officer: President of International Area 2023-2024;
Senior Vice President of International Area August 2020-
2023; Vice President in International Area 2018-2020;
Rally Master for 2022, 2023 & 2024 INTO Area rallies

Area Committee: Chairman of Nominating Committee
for the International Area 2018

Chapter Officer: President 2017-2019 and National Director
2015-2019 for FMCA Chapter Habitat for Humanity.
President of the Bounder-Roos Chapter 2014-2017.
President of the Military Veterans Chapter 2019-2023.
National Director for the RVQue Chapter 2019-2023.

FMCA Chapters: Full Timers, Roamin' Catholic
International, Roamin' Catholic Southwest,
SOI Motorhome Club, RVQue, Military Veterans,
Badger, Elk International, Thousand Trails of Texas,
Eastern Gourmands, Tiffin Travelers, and
Monaco International.

Additional FMCA Experience: In addition to the positions listed above, I have been attending national conventions since 2012. I have served FMCA as a volunteer in many positions, including parking, trams, security and seminars. I have enjoyed participating and volunteering at the national conventions as well as many area rallies. I have traveled to and volunteered at Great Lakes Area Rallies, Great Eastern Area Rallies, Western Area Rallies, INTO Area Rallies, Southeast Area Rally, Midwest Area Rally and South Central Area Rally. I served on the cadre for the South Central Area and was Rally Master for the International Area. I have attended every Governing Board meeting since being elected as a National Director and at least three before I was elected.

Personal Information: My wife, Pat, of 55 years (yes, we were married young) have been full-time RVers for twelve years. We enjoy traveling, visiting friends and family, making new friends and seeing this beautiful country as well as Mexico and Canada. Pat is also very active in FMCA, serving as a chapter Vice President and National Director and in numerous volunteer positions at National and Area rallies.

Goals: My primary goal is to assure that FRVA/FMCA continues to serve its members and the RV community as a resource.

We are at a turning point in our history.

Our membership has been decreasing since 2008 when it was over 112,000 memberships; recently we crossed below 60,000 memberships. We have attempted to reverse this by expanding our membership to all RV owners and those interested in owning an RV. These are both positive changes but won't help us if we don't inform the RV community of these changes. I have heard that we "are the best kept secret in the RV community." This has to change. We need to develop and implement an effective marketing program.

We have been living off of our reserves for many years. In eight of the past ten years, we have operated in the red. The only two years that had a positive cash flow, we received unexpected revenue from the sale of RVillage and from the government during COVID. We cannot expect this to happen again. Why has this occurred? One is our budgeting process and the second is our financial reporting system. Our budgeting process needs to be project oriented and not detailed line item. This will allow us to determine the effectiveness of our projects and be able to monitor expenses by department. The computerized financial system reports our revenue and

expenses approximately three months after they occur. This does not allow management to take corrective action in a timely manner. We have begun corrective action to replace the current system and I look forward to completing this project so that we can resolve this issue.

In order to accomplish these goals, we must have adequate, qualified staff that is properly managed and supported. Our staff receives competitive pay and benefits but, in the past, they have not been given the freedom to discuss issues directly with our elected officers. They have been released from these restrictions and are stepping up to fully participate.

The last and one of the most important elements of our recovery is a corps of officers that work well together. Paul, Ken, Glenda and I have a similar understanding of what is required and have worked well together. I look forward to the next two years as your Vice President. It will be challenging but we will be successful.

↓ NATIONAL SECRETARY



**CANDIDATE FOR
NATIONAL SECRETARY**

**GLENDA MILNER,
L409834**

arky55@yahoo.com
(573) 760-9982

EDUCATION

Doctorate in Education, Emphasis in Curriculum
Specialist in Educational Leadership
Masters in Educational Leadership
BA in Education; Social Studies certification

SECRETARIAL PAST PROFESSIONAL EXPERIENCES:

Dept of Defense: Congressional Office,
Fort Ben Harrison
Dept of Defense: Landstuhl Hospital, Germany

FMCA SECRETARIAL EXPERIENCE:

- 2 years Chapter Secretary – Lincoln Landers
- 2 years Chapter Secretary – Military Veterans
- 4 years Midwest Area Secretary

FMCA EXPERIENCES:

- Current Senior Vice President of the Midwest Area Member since 2009. Membership in 15 chapters
- Advisor to Education Committee since 2016.
- Developed On the Road Stitchers chapter, served as President and National Director
- Conducted seminars at International Conventions and Area Rallies
- Volunteerism includes Parking (Follow Me Girl), Information, FMCA Store and FMCA Booth.
- First lady to Midwest President – assisted in the hosting of the Minot International Convention, assisted in organizing and conducting 3 Midwest Area rallies
- Assisted with RV Basics classes since conception.
- Assisted with the development and implementation of FMCA University

PERSONAL INFORMATION:

- Superintendent and Assistant Superintendent of Schools in Missouri
- Adjunct professor for William Woods University in Missouri for 10 years
- Collegiate and high school softball and basketball official in Europe and Missouri for 10 years
- Family voted as 4th Army Family of the Year in 1985 for volunteerism in the Indianapolis community
- Owner of family business: Home remodeling, farming, and landscaping

MY GOALS FOR THE SECRETARIAL TERM:

1. Always perform my duties with the interest of all FMCA members.
2. Perform the duties of the FMCA Secretary as defined by policy.
3. Perform duties that are assigned by the FMCA Executive Board.
4. Assist FMCA Chapter Services department in yearly chapter certifications and other reporting documentation.
5. Conduct Secretarial roundtables at Conventions and Area rallies
6. Continued support on the Education Committee
7. Assist in the development of additional educational programs to be presented at Conventions and Area rallies



CANDIDATE FOR NATIONAL SECRETARY

**DONALD SCHLEUSE,
F264999**

dons2346@yahoo.com
949-230-0390

MY FMCA INVOLVEMENT:

Chairman Policy & Procedure Committee, 2024 to present
 Governance Committee, 2024 to present
 Parking Volunteer, Western Area 2025
 Current National Director, Past National Officers Chapter
 FMCA Forums moderator, November 2022 to 2023
 Member of the Constitution & Bylaws Committee, 2021 to 2023
 Northwest Area National Vice President, 2018-2022
 FMCA Risk Management Committee, 2018-2019
 FMCA Audit Committee, 2018-2019
 Assistant Rally Master for the Northwest Area Rally, 2016-2018
 Northwest Motor Home Area Association
 Senior Vice President, 2015-2018
 Seminar Volunteer for the International Convention, W. Springfield, MA, 2016
 Seminar Volunteer for the International Convention, Madison, WI, 2015
 Northwest Motor Home Area Association Vice President, 2014-2015
 Seminar Captain for the International Convention, Redmond, OR, 2014
 Northwest Motor Home Area Association Nominating Committee, 2013-2014
 Tram Volunteer for the International Convention, Gillette, WY, 2013
 Elected to the FMCA National Nominating Committee, 2011-2013
 Assistant Captain for the Seminar Volunteers at the Northwest Area Rally, 2011
 Assistant Captain for the Seminar Volunteers at the International Convention, Redmond, OR, 2010
 Security Volunteer for the Northwest Area Rallies, 2008-2009
 National Director for the Northwest Country Coachers, 2007-2018

CHAPTER AFFILIATIONS:

Bernie & Red
Elk International
Military Veterans
Northwest Country Coachers (founding member)
Northwestern
Pacers Northwest
Past National Officers
RVQue

EDUCATION AND EMPLOYMENT:

I attended East Texas State University before joining the Navy, where I completed basic and advanced electronic classes. After being honorably discharged, I worked for Hughes Aircraft in the Space & Communications Group. Following this, I joined the Department of the Navy, where I served for 30 years before retiring. My experience was in the electronics field, focusing on nuclear weapons reliability. I authored detailed procedures and documents for technicians to use in testing individual system components. From their data, I produced comprehensive reports for component evaluation and reliability assessment, utilized by the Department of Energy and Navy Programs Office in Washington, D.C. As part of my role with the Department of the Navy, I served as the recording secretary and custodian of classified documents during meetings with government entities, contractors, and England's Ministry of Defence.

OTHER QUALIFICATIONS:

- Secretary of the Benevolent and Protective Order of Elks Lodge for five years
- Treasurer of the Benevolent and Protective Order of Elks Lodge for five years
- Secretary of a 318-unit RV condominium complex for five years
- President of a 318-unit RV condominium complex
- Past Treasurer of a homeowners' association consisting of 51 homes
- President of a homeowners' association consisting of 51 homes

PERSONAL

My wife, Barbara, and I, married for 55 years, purchased our first motorhome in August 1999 and became members of FMCA in September 1999. We have one daughter, Alicia.

SUMMARY/GOALS

Since my election as Chapter National Director in 2007, I have attended all Governing Board meetings except one.

My participation in these meetings, combined with my service on various national committees—particularly the Constitution and Bylaws Committee and the Policy & Procedure Committee—as well as my four years on the Executive Board, has provided me with a comprehensive understanding of Family RV Association operations. This experience will facilitate my duties as National Secretary.

My technical procedure and report writing expertise, along with my experience as a secretary in both government and private organizations, equips me to be an effective National Secretary. My goals in this role include maintaining open communication channels with Family RV Association members, the National Executive Board, the Governing Board, and the National Office. I aim to be accessible to chapter and area officers, offering assistance when needed, and to continue “round table” discussions with members at area and international conventions. I am a dedicated Family RV Association member who believes in and enjoys the organization and the family it fosters. Your vote for me as National Secretary is greatly appreciated.

↓ NATIONAL TREASURER



CANDIDATE FOR
NATIONAL TREASURER

**NICHOLAS B. (NICK)
GILLIAM, F428529**
nbgilliam@yahoo.com

PERSONAL:

Married: wife Robin, May 29, 1971. **Children:** Corinne (married, two children); Katherine (married, two children); Nicholas Barnet Jr. (10/15/1980 to 12/19/2002)

FMCA EXPERIENCE:

Treasurer INTO; President South Central Coaches for Christ; National Finance Committee member; Morning hospitality at rallies; Member Lone Star Chapter, Ramblin Pushers, South Central Coaches for Christ

OTHER VOLUNTEER EXPERIENCE:

Past Treasurer Texas Society Sons of the American Revolution; Past President Plano Chapter Sons of the American Revolution; Past State Treasurer Texas Chapter HRRVC; Past President Thomas J. Rusk Chapter Sons of the Republic of Texas; Encouraged Ramblin Pushers to leave HRRVC and join FMCA

MILITARY:

Lieutenant U. S. Navy 1967-1971;
Vietnam Veteran

EDUCATION:

B. A. Rice University (Political Science)
M. A. University of Texas at Arlington (History)

WORK HISTORY:

Self-employed CPA 1984-2023. Specialized in tax work. Most of my clients were small-business owners. I worked with them on taxes and financial planning, emphasizing the need for adequate financial understanding of the accounting process and what the statements meant.

GOALS FOR TREASURER:

Timely issuance of Financial Statements so the Executive Board and appropriate committees can make informed decisions. Supervision and assistance to accounting staff at headquarters. Investing money appropriately so cash will be available without losses when needed. Division of expenses between fixed and variable costs so the financial results of rallies can be properly determined. Work with national officers for the betterment of the Family RV Association.



I am a retired U.S. Marine and Vietnam veteran, retiring as a Master Gunnery Sergeant (E9) in 1989. Upon retirement, I continued working with the Department of the Navy, Naval Surface Warfare Center,

Crane, Indiana, for the next 22 years. I served as a Project Test Officer testing weapons, ammunition, and various science and technology initiatives for the Department of Defense throughout the world.

My wife, Linda, and I have been married for 52 years. We have three daughters, seven grandchildren, and two great-granddaughters. Our daughters and families live in Jupiter, Florida; Hahira, Georgia; and Belfair, Washington. Linda and I retired in 2011 and started living the RV lifestyle. We have been living full time in our recreational vehicle since 2015 and loving it.

FMCA EXPERIENCE

Great Lakes Area President, 2020-2024
FMCA Policy and Procedure Committee, 2024 to present
FMCA Finance Committee, 2021-2023
FMCA Nominating Committee, 2019-2020
FMCA Convention Committee, 2019-2021
National Director, Tri-State Traveliers, 2014-2020
Great Lakes Area Regional VP, Ohio, 2016-2018
Great Lakes Area Regional VP, Indiana, 2018-2019
Great Lakes Area Senior Vice President, 2019 to 2020
Great Lakes Area Bylaws Committee Member, 2016 to present
Great Lakes Area Nominating Committee Member, 2019 to present

FMCA CHAPTERS

California
Hoosier Cruisers
Military Veterans
Ohio Nomads
Ontario Rovers
Traveling Friends
Tri-State Traveliers

OTHER EXPERIENCES

FMCA International Convention Chief of Parking
2023 – Gillette
2023 – Perry
2022 – Lincoln
2022 – Tucson
2021 – Gillette
2019 – Minot
2018 – Gillette
FMCA International Convention Assistant Chief of Parking
2018 – Perry
2017 – Indianapolis



FMCA International Convention Parking Team Leader

2016 – West Springfield

2016 – Perry

2015 – Madison

2015 – Pomona

2014 – Redmond

2014 – Perry

Great Lakes Area Rally Chief of Parking, 2016 to 2020

Tri-State Travelers Bylaws Committee Chairman,

2018 to 2020

EDUCATION AND TRAINING

Associate of Arts Degree, Palomar College,

San Marcos, CA

AA – Surveying, 1995

AA – AutoCad Technical Drafting, 1996

AA – 3d Animation, 1997

INTERESTS AND ACTIVITIES

Linda and I enjoy travelling and visiting with family and friends located throughout the United States. I am active in bowling and annually participate in the United States Bowling Congress Open Tournament. We are active members of the Fairborn, Ohio, Moose Lodge and we are also members of the Elks and life members of the VFW.

SUMMARY OF QUALIFICATIONS

During my Civil Service employment as a Project Test Officer, I was responsible for preparing and monitoring budgets for the evaluation of various DoD initiatives. These budgets identified personnel and equipment requirements to conduct operational testing in locations throughout the United States and abroad. Since joining FMCA in 2012, Linda and I have been actively involved in local FMCA groups and more recently heavily involved in FMCA committees and activities on a national level. I have served as a member of the FMCA Finance Committee from 2021 to 2023. I have a good understanding of the effort required to prepare a draft budget, process it through Committee and Executive Board reviews, and present it to the Governing Board for debate and acceptance. If elected, I look forward to supporting the Family RV Association as the National Treasurer and working to return the Association to financial stability and its position as the premier RVing organization. ●

[illegible]

GOVERNING BOARD MEETING
MOTION/AMENDMENT FORM

This form is to ensure that the motion is accurately recorded. Motions are too important for the secretary to miss a single word. **Please submit your completed form to the National Secretary after making your motion.**

Member Name *(please print)*

FRVA Member Number

Chapter Name

☐ MOVES

☐ AMENDS

that: *(please print)* _____

GOVERNING BOARD MEETING
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Member Name *(please print)*

FRVA Member Number

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☐ MOVES

☐ AMENDS

that: *(please print)* _____



Rock & Roll
HIGH SCHOOL

**A dream you dream
alone is only a dream.
A dream you dream
together is reality.
— John Lennon**



FAMILY RV
ASSOCIATION