

	<b>POLICIES AND PROCEDURES</b>	<b>INDEX NO.</b> <b>2031/A</b>	<b>APPROVAL LEVEL</b> <b>EB</b>
	<b>SUBJECT</b>  <b>Area Presidents' Allocation of Expenses for Travel</b>	<b>EFFECTIVE</b> <b>8/2024</b>	<b>SUPERSEDES</b> <b>5/2022</b>
		<b>SPECIAL DISTRIBUTION</b>	

This is an appendix to Policy and Procedure #2031.

Chapter visitation, area rally site selection, and pre-rally planning meetings budget by area. Legible, detailed receipts are required for reimbursement.

<b>AREA</b>	<b>PERCENTAGE</b>
GREAT LAKES	7.7%
NORTHWEST	10%
MIDWEST	8.9%
ROCKY MOUNTAIN	10.4%
EASTERN	10.7%
SOUTH CENTRAL	12.3%
NORTHEAST	8.8%
WESTERN	8.4%
SOUTHEAST	9%
INTERNATIONAL	13.8%
TOTAL	100%

The percentage and resulting dollar amounts may be periodically reviewed for adjustments.