

	FMCA POLICIES AND PROCEDURES	INDEX NO. 2024	APPROVAL LEVEL GB
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POLICY

The President, FMCA's chief elected officer, has the duty and responsibility to promote FMCA's welfare and progress, preside at all meetings of the general membership, Governing Board, and Executive Board; and exercise supervision and control of the affairs and business of FMCA.

PROCEDURE

Responsibilities

The President shall:

1. Preside at all meetings of the General Membership, the Governing Board, and the Executive Board.
2. Appoint, subject to the advice and consent of the Executive Board, members to all committees, except the Nominating Committee, or as otherwise specified in the Bylaws.
3. Serve as an ex officio voting member of all committees, except the Nominating Committee.
4. Issue directives and guidelines to convey instructions necessary to fulfill the duties of the office.
5. Consider information gathered throughout the year and, with advice and consent from the Executive Board, conduct an annual written personnel evaluation of the Chief Executive Officer (CEO).

In addition, the President:

1. May appoint, subject to the advice and consent of the Executive Board, a chapter administrator for any chapter when necessary to protect the interests and conserve the assets of that chapter's membership.
2. Signs with the Secretary, or any other properly authorized officer approved by the Governing Board, such deeds, leases, bonds, mortgages, contracts, or other legal documents which the Governing Board has authorized to be executed, except in cases where the signing and execution thereof has been expressly designated by the Governing Board, the Bylaws, or State Statute to some other officers or agents of FMCA.
3. May appoint one or more suitable members of FMCA, or any professional person or persons, to represent FMCA at meetings of societies or associations with kindred aims or at appropriate public functions. The appointment and duties of such representatives terminate upon the conclusion of the occasion for which they were appointed.
4. Shall appoint a qualified Parliamentarian, who may be a member or non-member of FMCA.