

	<b>FMCA POLICIES AND PROCEDURES</b>	INDEX NO. <b>2021</b>	APPROVAL LEVEL <b>EB</b>
	SUBJECT <b>National Director Attachment Plates</b>	EFFECTIVE <b>6/2020</b>	SUPERSEDES <b>5/98</b>
	SPECIAL DISTRIBUTION <b>President's Handbook</b>		

**POLICY**

To present each new chapter, upon acceptance of their charter, a National Director attachment plate. The National Office shall have in stock an inventory of National Director plates.

**PROCEDURE**

1. Upon acceptance of the charter, the National Office shall send a welcome letter to the National Director. A National Director plate will be sent under separate cover.
2. This plate will ONLY be made in the "Crescent Over ID" style. They will not have any other information added to it.
3. This attachment plate is to be handed down to each subsequent National Director.
4. The chapter may order "Rectangular Under ID" style plates with chapter name identification for loan to its incumbent National Director.
5. If at any time the plate is lost or misplaced, the chapter must contact the National Office to get a replacement. The National Director plates can ONLY be replaced by the National Office.

